



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, VIJAYPUR, JAMMU-181134
(A Central Autonomous Body under PMSSY, MoH&FW, Government of India)

No: AIIMS/JMU/GA/2025/01

dated: 19.05.2025

Employment Notification No. 10 / 2025

RECRUITMENT OF NON-FACULTY (GROUP-A) ON DIRECT RECRUITMENT BASIS

All India Institute of Medical Sciences (AIIMS), Jammu, an Institute of National Importance, is one of the new AIIMS and apex healthcare Institute under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) which has been established by the Ministry of Health and Family Welfare, Govt. of India, with the aim of correcting regional imbalance in quality tertiary level healthcare in the country, and attaining self-sufficiency in graduate, postgraduate and higher medical education and training.

Online applications from Indian citizens/persons registered as Overseas Citizen of India (OCI) cardholder under Section 7A of the Citizenship Act, 1955 as permissible under the applicable Act/Rules are invited for the following non-faculty posts on Direct Recruitment Basis in All India Institute of Medical Sciences, Jammu.

Post Code	Name of Posts	Age Limit	Pay Level (as per 7 th CPC)	No. of posts	Selection Process
1.	Blood Transfusion Officer	40	(Level -11)	01	Interview
2.	Medical Physicist	35	(Level-10)	01	
3.	Child Psychologist	35	(Level -10)	01	
4.	Clinical Psychologist	35	(Level -10)	01	
Total				04	

Post Code	Name of the Post	Eligibility Criteria
1	Blood Transfusion Officer	Essential Qualifications: A recognized medical qualification included in I or II Schedule or Pan II of the 3rd Schedule (other than the licentiate qualifications) to the Indian Medical Council Act 1956 Holders of educational qualifications included in Part II of the 34d Schedule should fulfill the conditions stipulated in subsection (3) of the Section 13 of the Indian Medical Council Act. 1956. With 5 years' experience in Blood Bank with component separator. Or M.D. in Blood Transfusion Medicine with 1 year experience in Blood Bank with component separator during the PG course
2	Medical Physicist	Educational Qualifications: M.Sc. in Medical Physics or equivalent from a recognized University/Institution. OR (i) M.Sc. in Physics from a recognized University (ii) A post-graduated diploma/degree in Radiological/ Medical Physics from a recognized University/Institute. OR M.Sc. in Medical Technology with Radiotherapy as special subject from a recognized University and/or Diploma in Radiation Protection. AND Experience: 2 Years' experience of working in Radiotherapy Department of a Hospital.
3	Child Psychologist	Educational Qualifications: M.A. / M.Sc. in Psychology with M.Phil. in Clinical Psychology And At least 2 years' experience in Child & Adolescence mental health. Desirable: Ph.D. in Clinical Psychology from recognized University / Institution

4	Clinical Psychologist	Educational Qualifications: M.A. / M.Sc. in Psychology with M.Phil. in Clinical Psychology And At least 2 years' experience in Clinical Psychology Desirable: Ph.D. in Clinical Psychology from recognized University / Institution
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GENERAL TERMS & CONDITIONS

1. Important Dates:

Opening date of online application forms / job portal	20.05.2025 (Tuesday)
Last date of filling up online application form	19.06.2025 (Thursday)
Last date of submission of HARD COPY of Application Form (by hand/post)	26.06.2025 (Thursday)
Tentative date of Interview	To be notified separately
Venue of Interview	Academic Block, 6th Floor, AIIMS, Vijaypur, Jammu

2. The AIIMS, Vijaypur, Jammu reserves the rights to increase or decrease or not to fill up any post(s) without assigning any reason. The Competent Authority reserves the right to amend, cancel or change this advertisement as a whole or in part without assigning any reason or giving notice.
3. The posts are whole time and private practice of any kind is strictly prohibited.
4. All posts carry usual allowances as admissible to Central Government employees of similar status at Samba (Vijaypur) UT of J&K.
5. Applicants must possess the essential qualification and experience up-to-the last date of online submission of application(s). Their candidature will be cancelled at any stage if it is found that their educational qualification or experiences is/are not genuine.
6. **SELECTION PROCESS:** Selection is based on performance in the Interview. However, written test or screening, based on objective criteria may be done to short list applicants to be called for interview. The decision of the Competent Authority regarding shortlisting of candidates to be called for interview, would be final and binding on all candidates.
7. Canvassing of any kind will be a disqualification.
8. The candidate should not have been convicted by any Court of Law.
9. All disputes will be subject to jurisdiction of Court of Law at Jammu UT of J&K.

APPLICATION PROCESS: The aspiring applicants satisfying the eligibility criteria in all respects can submit their application through ONLINE mode only in prescribed format. Online registration of application will be made available on AIIMS Jammu official website <https://www.aiimsjammu.edu.in> **from 20.05.2025 (Tuesday) to 19.06.2025 (Thursday)** upto 5.00 PM.

10. ELIGIBILITY NORMS:

- a) The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of Online applications i.e. should have passed qualifying exam for essential education qualification / have completed duration of experience as given in Recruitment rules on or before last date of online submission of form. In those cases where one passes exam or complete duration of experience after this date, their candidature will stand cancelled.
- b) Candidates must upload the documents/certificates in support of all the claims made by them in the application like, Date of Birth, Experience (in sequence as mentioned in application), Essential qualification(s), separately against each claim. Each document should be uploaded in requisite format. File size should not exceed the prescribed limit. Print out of all such file should be legible when printouts are taken. For this purpose, the applicant should scan the documents/certificates in 200 dpi grey scale. Documents which have not been asked for like Pay Slip, Resume, Appointment letter, Relieving letter, Unsigned Experience Certificate etc. must not be uploaded in Document upload module.
- c) Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central /State Board indicating Date of Birth should be submitted in support of claim of age.
- d) **Education Qualification certificates** as per Recruitment Rules for the post applied must be uploaded. In case of those who have equivalent educational qualification, Order/ letter regarding equivalent Educational Qualification claimed, indicating the Authority (with number and date) under which it has been so treated, regarding equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement. The equivalent qualification will be decided by the Competent Authority of AIIMS, Jammu and his decision will be final in this regard.
- e) **Experience Certificate:** should be from the Head(s) of Organization (for the period of experience claimed, clearly showing the, duration of experience ("from" to "to"), Nature of experience (administrative, teaching and/or research). Administrative, Teaching or research experiences, as the case may be, which are gained in recognized organization institutions will only be considered. Experience acquired after having

acquired requisite essential qualification for the applied post will only be considered to determine eligibility as per Recruitment Rules for the post.

- f) **NOC Certificate:** No Objection Certificate from the present employer (in case of regular candidates working in Government/Semi or Quasi Government, Government enterprises or Government funded autonomous institutions) is mandatory. Those who fail to produce NOC will not be allowed to appear for the interview for the post. Therefore, candidates are advised to upload NOC along with application or alternatively must produce it at the time of interview failing which he/she shall not be interviewed. Candidates, who are working as contractual employee in Government/Semi-Government/PSUs/Autonomous Bodies or any institution funded by Government, also have to produce NOC mandatorily. In case of change in employment status on or before interview/selection process due to any reasons, they have to take fresh permission from their new employer before interview and they also have to submit fresh NOC from their new employer.
- g) **Application for more than one post:** In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately for each post through On-line mode and deposit application fees separately along with each application.
- h) **Submission of Hard Copy of Application Form:** The candidate(s) who submit(s) their online applications must also submit self-attested copies each of all relevant certificates regarding Age, Qualification, Experience including Proof of Payment, NOC, other relevant testimonials along-with a printout of the application submitted online so as the same reach to the following address on or before **26.06.2025 (Thursday)** positively:

**Registrar
Academic Block, 6th Floor,
All India Institute of Medical Sciences, Vijaypur,
Jammu, 181134**

- i) **Note:** Failure to submit the hard copy by due date of submission i.e on or before **26.06.2025 (Thursday)** will lead to cancellation of the candidature.
- j) Applications which are not complete as required for online submission, or applications where application fee is not submitted will be rejected without any communication. Therefore, to avoid rejection of their application, candidates are requested to make sure that application fee is paid, application is complete in all respect before they finally submit/upload the application.
- k) **Document Verification:** All the original certificates/documents will be verified at the time of interview. The short-listed candidate(s) who are called for interview should bring print out of online application, a set of self-attested photocopy of all documents uploaded online along with Original certificates / documents. (i) 10th class, (ii) essential educational qualifications and experience certificate(s), as applicable. Failure to produce these certificates/documents on the day of verification of documents/interview will lead to cancellation of candidature and candidate will not be allowed to appear for interview. List of certificates which must be produced in original are as under (**Annexure – I: List of Enclosures**):
- i. 10th/Matriculation Certificate from a recognized board - as proof of date of birth.
 - ii. Degree Certificate of essential qualifications as per Recruitment Rules.
 - iii. Certificate of Registration with Medical/relevant Council of India, whichever is applicable.
 - iv. Experience Certificate showing that you have possessed the requisite number of years of experience as on last date of online application as prescribed for each post, from recognized Institution(s) as applicable, subject to the condition that experience acquired only after essential qualification will be considered.
11. **PROBATION:** Period of probation for all posts is two years.
12. The employees of the AIIMS will be governed by the New Pension Scheme as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division) Notification No. 5/7/2003-ECB&PR dated 22.12.2003.
13. **JOINING TIME** will be 30 days from the issue of appointment letter. Extension in joining time will be considered, only in exceptional cases, with the approval of Competent Authority, AIIMS, Jammu. If one is selected / offered against more than one post, when he/she joins against offered post & opts to change, he/she will not be allowed to change
14. **RESIDENTIAL ACCOMMODATION** There is provision of providing residential accommodation. However, in view of the paucity of the residential accommodation in the campus, it may not be possible to provide accommodation soon after joining. In the event that no accommodation is provided, necessary House Rent Allowance (H.R.A) as admissible to the Central Government Servants of similar status stationed at Vijaypur (Samba/ UT of J&K) will be provided as per rules.
15. **QUERIES:** Any query regarding technical problem/issue in submitting application online may be sent through email to ithelpdesk@aiims.edu.in. For recruitment related queries, one can forward email at recruitmentcellaiimsjammu@gmail.com
16. **PHOTO & SIGNATURE:** The candidate must ensure that their photo and signature are clearly visible in preview at the time of filling of application in online mode. If photo/signature images are displayed small or not visible in preview on website, that means photo/signature are not as prescribed. In such cases where photo/signature or

both are small or not visible on preview but application is uploaded, in such cases application will be rejected. **Accordingly, candidates are advised to be very careful while uploading their photo and signature.**

17. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same in English duly attested by a Gazetted officer is to be submitted.
18. Candidates are advised to fill their correct and active e-mail ID in the online application, as all correspondences will be made by the Institute through e-mail. Test/Interview schedule will be mailed in due course to the provisional eligible candidate in their registered e-mail.
19. **APPLICATION FEES:** Rs. 1500/- (non-refundable). Application fee once remitted shall not be refunded under any circumstances Applications without the prescribed fee would be summarily rejected.
20. **INCLUSION IN SELECTED LIST CONFERS NO RIGHT TO APPOINTMENT:** - The inclusion of a candidate's name in the Selected list confers no right to appointment unless the Competent Authority is satisfied, after such enquiry as may be considered necessary, that the candidate having regard to his character and antecedents is suitable in all respects for appointment to the Service.
21. **DISQUALIFICATION FOR APPOINTMENT ON MEDICAL GROUNDS:** - Candidate shall be appointed to the Service, only if, after such medical examination, as the Institute may prescribe, he/she is found to be in good mental or bodily health and free from any mental or physical defect likely to interfere with the discharge of the duties of the Service.
22. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:** Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form and any documents in the recruitment process. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted. A candidate who is or has been declared by the Competent Authority to be guilty of:
 - a. obtaining support of his/her candidature by any means, or
 - b. impersonating, or
 - c. procuring impersonation by any person, or
 - d. submitting fabricated documents or documents which have been tampered with, or
 - e. making statements which are incorrect or false or suppressing material information, or
 - f. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
 - g. using unfair means during the test/interview, or
 - h. writing irrelevant matter including obscene language or pornographic matter, in the script(s), or
 - i. misbehaving in any other manner in the examination hall/interview room, or
 - j. harassing or doing bodily harm to the staff employed by the AIIMS, Jammu for the conduct of their test/interview, or
 - k. bringing mobile phone/Communication device in the examination Hall/Interview room, or
 - l. violation of any clause of this advertisement and subsequent recruitment process & even after selection/appointment, be liable:
 - i. to be disqualified by the AIIMS, Jammu from selection for which he/she is a candidate, and/or
 - ii. to be debarred either permanently or for a specified period by the Competent Authority from any examination or selection held by AIIMS, Jammu or/and
 - iii. if he/she is already in service under Government to disciplinary action under the appropriate rules.
23. **INTERPRETATION:** If any question arises as to the interpretation of this advertisement, the Competent Authority, AIIMS, Jammu will have the absolute right for any interpretation.
24. **CORRIGENDUM:** Any corrigendum or revision of the advertisement or any other information regarding this recruitment will be posted on the Official website of AIIMS, Jammu only in due course. Candidates are advised to visit our website regularly for updated information in this regard.

ANNEXURE – I**LIST OF ENCLOSURES**
(to be mandatorily attached with hard copy of application form)

Sl. No.	Particulars of enclosures	Marked Page(s)
1.	Print out of Application duly signed in each page.	
2.	Birth Certificate/ Age Proof	
3.	Matriculation Certificate	
4.	Intermediate / + 2 Certificate	
5.	Graduation mark sheets & degree certificate	
6.	Post-Graduation mark sheets & degree certificate	
7.	Post PG qualification viz D.M.,M.Phil, PH.D. Certificate	
8.	Experience Certificate(s), Relieving Orders etc.	
9.	Registration Certificate with Medical Council of India, Statutory body etc.	
10.	Application Fee payment receipt	
11.	No Objection Certificate from present Employer, if applicable	
12.	Any others Relevant Documents	

I hereby declare and solemnly affirm that I have read and understood all the terms, conditions and provisions contained in the advertisement for the non-faculty posts issued by AIIMS Jammu and having accepted in toto the same, I have filled up this application form and attached the self-attested documents mentioned above. I further undertake that the information furnished by me here is correct and nothing has been concealed or misrepresented thereof. In case any information or document furnished by me is found to be false/ incorrect/untrue, I shall be solely responsible for the same and will be liable for civil proceeding/criminal prosecution and my claim to appointment /service in the institute stands cancelled/ terminated ab initio.

Date:**Place:****Name &
Signature of Candidate**
