



DELHI DEVELOPMENT AUTHORITY

(VIKAS SADAN, I.N.A., NEW DELHI-110023)

(Website <http://www.dda.gov.in>)

Reference advertisement number:01/2025/Consultant/Rectt. Cell/ Pers./DDA

DDA invites applications for engaging Professionals for various projects under Landscape Department, DDA purely on contractual basis. The required eligibility criteria for the posts are as under:

Name of Post	No. of Posts	Educational Qualifications	Experience & Eligibility criteria	Required Experience (*on the day of advertisement)	Consolidated Remuneration per month	Maximum age (*on the day of advertisement)	Period of Engagement	Venue, Date & Time of Walk-in-Interview
Consultant (Landscape Architect)	04	1. Master Degree in Landscape Architecture from a recognized University. 2. Bachelor's Degree in Architecture from a recognized University.	1. Professional Experience in Landscape Projects after Master's Degree. (as mentioned in next column) 2. Candidate must have Proficiency in Architectural based software – Auto CAD, Adobe Creative Suite, 3D Development Software, MS Office (particularly Proficient in documentation and presentations)	>= 05 & <10 Years' experience	As per relevant Circular	45 Years	06 months (DDA may extend the contract period further depending on requirement and satisfactory performance of the candidate which would be reviewed every 06 months.)	Interview will be held from 10:00 A.M. to 06:00 P.M. at Conference Hall, 5 th Floor, Vikas Minar, ITO, New Delhi – 110002 on Dates: 20.05.2025, 23.05.2025 & 26.05.2025.
				< 05 Years' experience	As per relevant Circular	45 Years		

Notes:

1. Professionals will be hired for various projects of Restoration of Floodplains of River Yamuna under Landscape Department of DDA for a period mentioned against each purely on contractual basis on a fixed consolidated remuneration mentioned herein above.
2. DDA may extend the contract period further depending on requirement and satisfactory performance of the candidate which would be reviewed every 06 months.
3. DDA may review the number of posts as per requirement.

INSTRUCTIONS FOR CANDIDATES

Note: Candidates are required to bring their bio-data in the prescribed application form (attached) along with two recent passport-size photograph and self-attested photocopies of all the documents / certificate in support of educational qualification and experience at the time of the walk-in interview. The bio-data must be duly typed, with a photograph affixed in the space provided, and must include the candidate's signature in the space provided. **Application received through email or any other mode of communication / after the last date of Interview/ or not in prescribed format shall not be entertained. No correspondence in this behalf by either email, post or phone shall be entertained.**

i. Candidates are not required to send their bio-data or documents by email, post, or any other mode in advance. Application submitted through any mode other than appearing in person on the date of the interview shall not be entertained. No correspondence in this regard shall be entertained via email, phone, or post. The applicants are required to produce the original/supporting documents at the time of interview. Candidates are requested to bring their working drawing portfolios in addition to design portfolios at the time of the interview.

ii. Mere appearance in the walk-in interview does not guarantee selection. Candidates will be evaluated and shortlisted as per the eligibility criteria and requirements determined by DDA. The decision of DDA in this regard shall be final.

iii. Walk-in interviews will be held on **20.05.2025 and 23.05.2025**, Candidates are advised to report with all necessary documents on any of these dates. Candidates who are unable to appear on the above-mentioned dates or in case of high turnout, the remaining candidates will be interviewed on **26.05.2025**.

iv. No TA/DA will be paid for attending the interview.

v. The posts are temporary and engagement is purely on contractual basis initially for a period of 06 Months which may be extended further depending upon the requirement and satisfactory performance and will confer no right to the candidates for permanent employment against the said posts. Candidates are requested to bring all the documents / certificate related to qualification, experience etc. 02 passport size photographs in original **alongwith one set of self-attested photocopies of the documents in support of the educational qualification and experience, on the date of interview.**

vi. The criteria for selection shall include the marks obtained by the candidate in the required essential qualifications for the post, relevant experience alongwith the marks obtained in interview.

vii. The terms & condition including remuneration for engagement of Consultant (Landscape Architect) and Consultant (Architect) will be governed by as per policy's guidelines issued by DDA vide F&E circular No. 22 /2023 dated 01.11.2023 and F&E circular No. 17/2024 dated 04.09.2024.

viii. Delhi Development Authority reserves the right to cancel/ restrict/ enlarge/ modify/ alter the number of Consultants to be engaged / terms and conditions / or any other part of notification and engagement process, if needed, without issuing any notice.

ix. Prospective candidates are advised to stay in2touch with DDA's website regularly for latest update.

DELHI DEVELOPMENT AUTHORITY
(Format of Application)

Reference advertisement number: 01/2025/Consultant/Rectt. Cell/ Pers./DDA

1. **Post Applied for:**

2. **Category (SC/ST/OBC/UR):**

3. **Gender (Male/Female):**

4. **Name of the candidate:**

(In block letters)

5. **Father's/Husband's Name:**

(In Block Letter)

6. **Date of birth (DD/MM/YY) _____ Age (as on closing date) _____**

7. **Address for communication:**

8. **Email ID:** _____

9. **Contact number: a) Landline _____ b) Mobile _____**

10. a) **Educational/Professional/Technical qualification (Starting from class 10th onwards):**

Examination passed	Discipline/ Specialization /Subject	Board/University	Year of Passing	Duration of Course (In Months)	Percentage of marks	Division	Any other information

Photo

Signature

b) **Details of Employment if any, starting from previous to present (Total Experience ___ Years ___ Months)** [Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.]

Employer's Name & Address (also indicate whether Central/Govt./State/ Govt./PSC/Private)	Designation	From	To	Brief description of duties

c) Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

11. If any case pending against you in any court of law at the time of this interview, if so details thereof: _____

12. Have you ever been convicted by a court of law for any offence, if so details thereof: _____

Declaration to be signed by the candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed there from. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice.

PLACE:

SIGNATURE OF THE APPLICANT

DATE:

Name: