



No: StaffHiring/Descriptive/2025

Dated: 20/05/2025

ICMR Headquarters intends to fill up following non-institutional positions, purely on temporary contract basis through walk-in interview on 29<sup>th</sup> May, 2025 for Task Force Study research project titled “Feasibility, Acceptability and Costs of providing comprehensive Preconception Care services to young couples in Maharashtra” undertaken by the Descriptive Research Division under at ICMR, Headquarters.

Required qualification and other details are given below:

S. No.	Name of Position	Consultant (Non-medical)
1.	Number of Vacancy	01
	Essential Qualification & Experience	Candidates must possess a Postgraduate degree in Life Sciences from a recognized university, along with a minimum of 2 years post-qualification experience in Biomedical and Health Research or Public Health Research.  A PhD in the relevant field shall be considered equivalent to 4 years of experience.  Preference will be given to candidates with hands-on experience in clinical or public health data management using tools such as STATA, SPSS, R, Python, SQL, etc. Candidates with 10 years or more of relevant work experience are strongly encouraged to apply. Only those meeting the eligibility criteria will be considered.
	Job Requirement	The Consultant will be responsible for key project activities such as field visits, analysis, report preparation, meeting organisation and coordination as well as supporting the PO/Division.
	Consolidated Emoluments	Rs. 1,00,000/-
	Age Limit	45 years
	Tenure	The initial term of engagement will be for one year. Any subsequent extensions, if applicable will be considered on a case by case basis, subject to job requirements/ performance/ project tenure (18 months).
	Place of work	ICMR, Headquarters.

Deserving candidates **must** report for the **Screening test and Walk-in Interview on 29th May, 2025**, with **five copies of their Bio-data**. All candidates are required to arrive strictly before **09:30 AM**. Latecomers will not be allowed to participate under any circumstances. **Document verification will commence sharply at 09:30 AM**. A written test will be conducted at **10:00 AM** for all eligible candidates post-verification. Candidates **must present all required documents at the time of verification**; failure to do so will result in disqualification from the selection process. Only those candidates who clear the document verification (and written test) will be permitted to attend the **Walk-in Interview from 11:00 AM onwards** on 29th May, 2025.

**Strict adherence to the reporting time and document requirements is mandatory.**

**General Terms and conditions: -**

1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
8. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
9. Mere fulfilling the essential qualification does not guarantee the selection.
10. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
11. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.
12. ICMR reserves rights to consider or reject any application/candidature.
13. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
14. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D., due to time constraints.
15. The persons engaged on Project Human Resource Positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
16. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in ICMR or in any of its Institutes/Centers or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel

Concession, Medical claim, Staff Quarters and other facilities applicable to the regular staff of ICMR etc. are not admissible to the project human resource positions.

17. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be five years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource position beyond five years either with or without breaks in any or multiple projects.

18. ICMR reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.

19. Leave shall be as per the ICMR's policy for project human resource positions.

20. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; duly self-attested; in proof of his/her educational qualifications [all certificates and mark-sheets from 10<sup>th</sup> Std. onwards], working experience, age, caste and photo id [Aadhar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.

21. ICMR reserves the right to cancel/modify the process at any time, at its discretion.

22. The decision of the Competent Authority will be final and binding.

23. Canvassing in any form will be a disqualification.

24. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see our website: <https://www.icmr.nic.in>, regularly for further updates related to this advertisement.

Administrative Officer