



ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA
(A GOVERNMENT OF INDIA UNDERTAKING 'MINI RATNA' COMPANY)
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
G.T. ROAD, KANPUR – 209217 (UP)
TOLL FREE NO. 18001805129



Reference No.: -FTC/Contractual/April-2025

Date: 30.04.2025

Artificial Limbs Manufacturing Corporation of India (ALIMCO), a CPSU working under Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India invites online applications for filling up the following positions on purely Contract Basis at NCR, HQ Kanpur and various ALIMCO Centers: -

S No	Post Code	Name of the Post	Upper age (as on 01.04.2025)	Tenure*	Fix Gross Monthly Consolidated pay (in Rs.)	No. of posts	Caste Category	Min. Exp. (as on 01.04.2025)	Initial place of Posting
1	Con-01	IT Consultant – Technical (Java, PHP, Server Admin, CMS, Database)	50	2 Yrs	1,05,000/-	02	UR-01 OBC-01	10 Yrs	New Delhi
2	Con-02	Lead AI Expert –(Mission AI for Disability Empowerment)	50	2 Yrs	1,80,000/-	01	UR	10 Yrs	NCR/ Kanpur
3	Con-03	UI/UX Developer – – (Mission AI for Disability Empowerment)	45	2 Yrs	1,05,000/-	01	SC	05 Yrs	
4	Con-04	AI Accessibility Consultant (Mission AI for Disability Empowerment)	45	2 Yrs	1,05,000/-	01	UR	05 Yrs	
5	Con-05	Assistant Manager (Plastics)	45	3 Yrs	75,000/-	01	SC	08 Yrs	HQ, Kanpur and various ALIMCO Centers
6	Con-06	Young Professional (Artificial Intelligence)	40	3 Yrs	30,000/-	02	UR-01 OBC-01	-	HQ, Kanpur and various ALIMCO Centers
7	Con-07	QC Assistant (Mechanical)	40	3 Yrs	30,000/-	01	EWS	04 Yrs	HQ, Kanpur and various ALIMCO Centers
8	Con-08	Accountant	34	3 Yrs	35,000/-	01	OBC	04 Yrs	HQ, Kanpur and various ALIMCO Centers
9	Con-09	Receptionist	32	3 Yrs	30,000/-	02	UR	03 Yrs	Kanpur/ New Delhi
Total Vacancy						12			

* Tenure is extendable as per the requirement at the Corporation

QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION:

Con-01	:	IT Consultant – Technical (Java, PHP, Server Admin, CMS, Database)
Qualifications:	:	<ul style="list-style-type: none">• Bachelor’s degree in Computer Science or Information Technology, or Master of Computer Application (MCA).• Certifications in Java, PHP, server administration, or database management are a plus.• Prior experience in government or enterprise-scale IT environments is desirable.
Experience	:	Minimum 10 Years
Key Responsibility	:	<p>Job Summary:</p> <p>We are seeking experienced and highly skilled Technical IT Consultants to support and enhance our IT infrastructure and application ecosystem. The ideal candidates will possess hands-on expertise across Java Spring Boot, Database, PHP, server administration, data analytics, and modern web technologies. You will play a pivotal role in designing, implementing, and maintaining IT solutions that align with organizational goals.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none">• Develop and maintain systems& applications using Java Spring Boot and PHP• Design and manage relational databases with proficiency in MySQL.• Perform server administration tasks including setup, configuration, performance tuning, and security management (NIC server experience preferred).• Integrate and manage REST APIs, SMS and Email Gateways for communication systems.• Conduct data analysis and support decision-making with insights and reporting tools.• Ensure website and application compliance with best practices through Web Application Audits.• Work on WordPress CMS (experience with s3wass platform preferred) including plugin development and customization.• Collaborate with cross-functional teams to support end-to-end application development and deployment.• Troubleshoot technical issues and provide timely resolutions.• Ensure systems are optimized for performance, reliability, and scalability. <p>Required Skills and Experience:</p> <ul style="list-style-type: none">• Strong knowledge and proven experience with Java Spring Boot and PHP programming.• Solid understanding of database design, optimization, and MySQL administration.• Experience in server administration and handling NIC servers.• Familiarity with REST API development and integration.• Hands-on experience with data analytics tools and techniques.• Proven ability to conduct or manage web application security audits.• Knowledge of integrating and managing SMS/Email gateways.• Experience with WordPress CMS, specifically on the s3wass variant.• Excellent problem-solving skills and the ability to work independently or as part of a team.• Good communication and documentation skills.
Monthly Consolidated Remuneration	:	Rs. 1,05,000/-

Con-02	:	Lead AI Expert –(Mission AI for Disability Empowerment)
Qualifications	:	<ul style="list-style-type: none"> • Bachelor’s or Master’s degree in Computer Science, Information Technology, Accessibility Engineering, AI, or Master of Computer Application (MCA). • Certification in Artificial Intelligence, Data Science, Computer Vision, Accessibility Engineering, or related fields. • Prior involvement in social impact projects, particularly in disability empowerment or inclusive tech. • Certifications in ethical AI, accessibility compliance, or relevant open-source contributions.
Experience	:	Minimum 10 Years
Key Responsibility	:	<p>Job Summary:</p> <p>We are looking for an experienced and visionary Lead AI Expert to spearhead Mission AI, a national initiative focused on developing and deploying AI-powered Accessibility & Assistive Technologies that empower persons with disabilities. This role involves end-to-end leadership—from concept to execution—of cutting-edge innovations using AI, data science, and inclusive design principles. The expert will be responsible for mentoring teams, collaborating with stakeholders, and delivering impactful solutions that make digital spaces truly accessible for all.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ➤ AI Strategy & Innovation Leadership <ul style="list-style-type: none"> • Define and drive the AI roadmap for accessibility & assistive technology projects under Mission AI. • Lead R&D efforts to integrate AI capabilities like NLP, Computer Vision, OCR, and Voice AI into assistive tools. • Conceptualize and prototype innovative digital solutions (e.g., real-time transcription, smart screen readers, gesture/speech interfaces, AI-driven alt text generation, etc.). ➤ Team & Project Management <ul style="list-style-type: none"> • Guide and manage cross-functional teams of data scientists, software engineers, and accessibility specialists. • Ensure smooth execution of AI solutions across multiple verticals, including web, mobile, and voice platforms. • Build and maintain technical architecture and code quality across AI projects. ➤ Integration of Assistive Technologies <ul style="list-style-type: none"> • Deploy and enhance existing tools such as JAWS, NVDA, VoiceOver, and Descript using AI. • Work with frameworks like NIC’s S3WaaS, CMS platforms, and adaptive UI/UX systems to embed accessibility by design. ➤ Compliance & Ethical AI <ul style="list-style-type: none"> • Ensure all AI solutions comply with WCAG, GIGW, and Indian accessibility standards. • Advocate for responsible AI, addressing data privacy, algorithmic bias, and inclusive design. ➤ Stakeholder Collaboration <ul style="list-style-type: none"> • Coordinate with public-sector institutions NIELIT, NGOs, Universities, Certification and accessibility certification agencies to develop Indian versions of IAAP certificate course to develop the accessibility auditors. <p>Required Skills and Qualifications:</p> <ul style="list-style-type: none"> • Proven expertise in AI/ML, Deep Learning, and AI for Accessibility. • Strong background in NLP, speech-to-text, OCR, image recognition, or human-computer interaction. • Proficiency in Python, TensorFlow, PyTorch, OpenCV, and AI model deployment pipelines. • Familiarity with accessibility tools and standards (WCAG, ARIA, IAAP, etc.). • Experience managing diverse tech teams and multi-stakeholder projects. • Excellent communication and leadership skills.
Monthly Consolidated Remuneration	:	Rs. 1,80,000/-

Con-03	:	UI/UX Developer – AI Accessibility Projects for Disability Empowerment
Qualifications:	:	<ul style="list-style-type: none"> Bachelor's or Master's degree in Computer Science or Information Technology or Master of Computer Application (MCA). Certification in UI/UX Design, HCI, Web Development. Knowledge of Indian digital accessibility standards and frameworks like NIC's S3WaaS. Prior experience working on public sector, CSR, or social impact tech projects. Certification in accessibility (e.g., IAAP, CPACC, WAS) is a plus.
Experience	:	Minimum 05 Years
Key Responsibility	:	<p>Job Summary: We are seeking a creative and accessibility-driven UI/UX Developer to lead the design and user experience execution for AI-powered accessibility tools and digital solutions under Mission AI. In this role, you will play a key part in designing inclusive, user-centric digital products that serve individuals with diverse disabilities. You will collaborate with AI experts, accessibility specialists, and government or institutional partners to develop intuitive, compliant, and assistive user interfaces for web and mobile platforms.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ➤ User-Centered Design & Accessibility <ul style="list-style-type: none"> Design and develop user interfaces that meet WCAG 2.1+ and Indian Government Accessibility Standards (GIGW). Ensure compatibility with screen readers, keyboard navigation, and other assistive technologies (JAWS, NVDA, Voice Over). Use inclusive design principles to support users with visual, auditory, cognitive, and motor disabilities. ➤ Collaborate with AI Teams <ul style="list-style-type: none"> Work closely with AI developers and accessibility engineers to integrate features like: <ul style="list-style-type: none"> AI-generated alt text and captions Voice-based navigation Predictive and personalized UI elements Ensure AI-enhanced features are presented in intuitive, accessible formats. ➤ Prototyping & Front-End Development <ul style="list-style-type: none"> Create wireframes, user flows, interactive prototypes, and high-fidelity designs using Figma, Adobe XD, or similar. Develop responsive, semantic, and accessible front-end components using HTML5, CSS3, JavaScript, and frameworks like React or Vue.js. ➤ Testing & Iteration <ul style="list-style-type: none"> Conduct usability testing with people with disabilities and iterate designs based on feedback. Use accessibility testing tools (axe, WAVE, Lighthouse, Stark, etc.) during development cycles. ➤ Collaboration & Documentation <ul style="list-style-type: none"> Work with content creators, developers, and project managers to maintain a consistent, accessible user experience across platforms. Create and maintain design documentation and accessibility guidelines for the development team. <p>Required Skills and Experience:</p> <ul style="list-style-type: none"> Strong portfolio showcasing accessible UI/UX design for web/mobile platforms. Proficiency with tools like Figma, Sketch, Adobe XD, and Stark plugin for accessibility auditing. Hands-on experience with front-end technologies: HTML5, CSS3, JavaScript, React/Angular/Vue. Familiarity with accessibility standards (WCAG, ARIA), screen reader testing, and assistive technology integration. Understanding of AI-enhanced interfaces and adaptive user experiences.
Monthly Consolidated Remuneration	:	Rs. 1,05,000/-

Con-04	:	AI Accessibility Consultant (Mission AI for Disability Empowerment)
Qualifications:	:	<ul style="list-style-type: none"> • Bachelor's or Master's degree in Computer Science, IT, Accessibility Engineering, AI, or Master of Computer Application (MCA). • Certifications in accessibility (e.g., CPACC, WAS) or AI and UI/UX development. • Prior experience working in public sector digital transformation projects or CSR-focused tech initiatives. • Knowledge of Indian accessibility compliance guidelines and government digital frameworks.
Experience	:	Minimum 05 Years
Key Responsibility	:	<p>Job Summary: We are seeking a passionate and technically skilled AI Accessibility Consultant to join a mission-driven initiative to enhance digital accessibility through artificial intelligence and modern tools. The consultant will work at the intersection of accessibility standards, AI-powered solutions, and digital ecosystems to improve online experiences for individuals with disabilities. This role is key to building an inclusive digital environment across public sector websites, portals, and IT systems.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Lead AI Accessibility Projects: Plan and oversee the design, implementation, and evaluation of AI-powered digital accessibility solutions. • Conduct Accessibility Testing: Utilize tools such as WAVE, axe, Tenon.io, and accessiBe to assess websites and digital content for WCAG compliance. • Develop Accessible Digital Interfaces: Collaborate with UI/UX designers and developers to ensure inclusivity is embedded from the design phase. • Train & Support Stakeholders: Deliver workshops and hands-on training for developers, content creators, accessibility testers, and government IT teams. • Implement Assistive Technologies: Work with tools like JAWS, NVDA, and OCR-based solutions to ensure compatibility with screen readers and assistive tech. • Promote Indian Accessibility Certifications: Collaborate with certification agencies and universities to support the development and rollout of IAAP-alternative Indian courses. • Personalization & AI Adaptation: Develop and deploy adaptive AI-driven features tailored to user-specific accessibility needs. • Support CSR & Public Sector Outreach: Provide free and paid services in training, auditing, and consulting to expand ecosystem capacity. • Monitor & Maintain Tools: Assist in managing infrastructure and support systems related to accessibility tools and ongoing compliance monitoring. <p>Required Skills and Qualifications:</p> <ul style="list-style-type: none"> • Proven experience with AI-based accessibility tools and web development practices. • Deep understanding of WCAG guidelines, assistive technology, and digital inclusion strategies. • Strong technical expertise with platforms such as WordPress, NIC's S3WaaS frameworks, and content management systems. • Certified IAAP professional • Familiarity with Figma + Stark, Adobe XD, and similar accessibility-aware design tools. • Experience training cross-functional teams and government departments on accessibility principles. • Excellent problem-solving and communication skills.
Monthly Consolidated Remuneration	:	Rs. 1,05,000/-

Con-05	:	Assistant Manager (Plastics)
Qualifications	:	<ul style="list-style-type: none"> Full Time B. Tech Degree in Plastic Technology/Plastic Engineering with minimum 55% marks from recognized University/Institute.
Experience	:	<ul style="list-style-type: none"> A minimum 8 year's post qualification experience in public sector undertaking or reputed private/ manufacturing sector in the field of Production/Design & Development in Plastic industries. Candidate should have knowledge of material selection and tailoring of material. Should have working knowledge of mould design for injection moulding/ blow moulding/Compression moulding / Pu moulding etc. and processing parametric of different plastic materials.
Monthly Consolidated Remuneration	:	Rs. 75,000/-
Con-06	:	Young Professional (Artificial Intelligence)
Essential Qualifications	:	<ul style="list-style-type: none"> Bachelor's or Master's degree in Computer Science or Information Technology or Master of Computer Application (MCA). Desirable:- Should have knowledge of Artificial Intelligence
Monthly Consolidated Remuneration	:	Rs. 30,000/-
Con-07	:	QC Assistant (Mechanical)
Qualifications	:	Diploma in Mechanical Engineering from a recognized University/Institute.
Experience	:	04 Years post qualification experience
Key Responsibility	:	<ul style="list-style-type: none"> A minimum 04 year's post qualification work experience in Public Sector Undertaking or reputed Private manufacturing sector of Quality Control Department. Must have through knowledge and experience of: - Reading engineering dimensional drawing. Testing laboratory, inspecting different types of metallic and non-metallic components and their raw materials. Monitor production, quality control and data integrity of transactions completed by staff determining sampling universe, reviewing efficiency and quality and balancing file assignments. Using different type of inspection equipment like Micrometer, Comparators, gauges, profile projector etc. Maintain controlled documentation as per ISO & BIS requirements (Quality Manual, procedures, forms Customer Complaints etc.)
Monthly Consolidated Remuneration	:	Rs. 30,000/-
Con-08	:	Accountant
Essential Qualifications	:	Full Time Graduate in Commerce
Experience	:	04 Years in field of Accounting functions. Experience in Tally is preferred.
Nature of Experience	:	Must have knowledge and experience in Accounting Function with adequate knowledge of computer operation.
Monthly Consolidated Remuneration	:	Rs. 35,000/-

Con-09	:	Receptionist
Essential Qualifications	:	Candidate should possess full time bachelor's Degree of a recognized university with fluency in speaking English and Hindi.
Desirable	:	Proficiency in M.S. Office (Word, Excel & Power Point)
Experience	:	03 Years.
Nature of Experience	:	<ul style="list-style-type: none"> • Proven work experience as a Receptionist, Front Office Representative, or similar role. • Professional attitude and appearance. • Good written and verbal communication skills. • Excellent organizational abilities. • Competency in Microsoft applications including Word, Excel, and Outlook. • Good time management skills. • Experience with administrative and clerical procedures. • Hands-on experience with office equipment such as fax machines and printers. • Multitasking and time-management skills, with the ability to prioritize tasks.
Monthly Consolidated Remuneration	:	Rs. 30,000/-

ABBREVIATIONS:

“UR-Unreserved; “SC-Scheduled Caste; “ST-Scheduled Tribe; “OBC(NCL)-Other Backward Classes (Non-Creamy Layer);” EWS - Economically Weaker Section. “PWBD–OH”- Persons with Benchmark Disability – Orthopedically Handicapped, “PWBD–HH”- Persons with Benchmark Disability – Hearing Handicapped, *Backlog.

RELAXATION:

Relaxations for SC / ST / OBC (Non-Creamy Layer) /EWS/ PwBD (Divyangjan) (Percentage of disability 40% or above) candidates will be provided as per guidelines of Govt. of India. The SC/ST /OBC (NCL)/EWS/ candidates who apply against unreserved (UR) posts will not be eligible for age relaxation and PwBD (Divyangjan) (Percentage of disability 40% or above) candidates are eligible for age relaxation

GENERAL CONDITIONS:

1. The applicant must be Citizen of India.
2. The candidate should not have exceeded the age limit as on 01.04.2025. The date for reckoning the age, qualification, experience etc. Shall be on 01.04.2025.
3. Teaching experience & Training period will not be counted as experience.
4. Any corrigendum/addendum/errata in respect of this advertisement shall be displayed only on ALIMCO's website www.alimco.in under the head “Recruitment”. No further press advertisement will be issued. Hence prospective applicants are advised to regularly visit ALIMCO website for latest on dates with regards to this advertisement.
5. The candidates are advised to give specific, correct, full information. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected / cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
6. Any modifications / amendments in the advertisement will be given on the ALIMCO website only i.e. www.alimco.in and no separate advertisement will be issued.
7. During the validity of the Contract of engagement, while on duty, engaged person shall.

- (i) observe the punctuality & discipline (ii) attend Office on all working days and if necessary, on holidays. If required, he / she will have to work even beyond normal office hours.
8. Shortlisted candidates will be informed about the Date & Time of the interview through email/ Speed Post / registered Post / courier etc. mentioned in the CV. Interviews will be held through either physical presence or online mode i.e. through video conferencing or any such virtual mode which will be specified in the interview call letter.
9. Screening and selection will be based on the details provided in the application form online submitted documents, hence it is necessary that only, accurate, full and correct information is furnished by the applications. Furnishing of wrong/false/short information will be a disqualification and ALIMCO will NOT be responsible for disqualification as a consequence of furnishing of such wrong/ false/short information.
10. Depending upon the requirement, ALIMCO reserves the right to cancel/curtail/ increase the no. of vacancies without any further notice and without assigning any reason thereof.
11. If the engaged person does not attend office on any working day, the remuneration would be worked out by applying the following formula:

$$\frac{\text{Number of working days on which office has been attended} \times \text{Monthly Remuneration Number}}{\text{of working days in the month}}$$

12. Computer proficiency is essential. Company reserves the right to relax the above conditions in exceptional cases. Prescribed Educational Qualifications & No. of year of experience are the minimum qualifying criteria. Mere Possession of the same does not entitle candidates for interview. ALIMCO also reserves the right to reject any candidature without assigning any reason whatsoever ALIMCO's decision in this respect is final.
13. The number of vacancies can vary and will solely be dependent on corporation requirements.
- i. Management reserves right to cancel/restrict/modify and alter selection/recruitment process at any stage without issuing any notice/Extension or assigning any reason whatsoever.
 - ii. Candidates should be of sound health and must provide Medical Fitness Certificate in this respect from Government Hospital/Company Nominated Hospital shall be submitted at the time of joining.
 - iii. For Outstation assignments other than place of posting, Travel, lodging and daily allowances shall be as per corporation rules.
14. The Contractual Fixed Term Employment (FTE) Engagement shall not be entitled to any allowance such as dearness allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc.
15. Contractual Fixed Term Employment (FTE) shall be eligible for 12 days leave in a calendar year on pro-rata basis. Therefore, a contractual Engage shall not draw any remuneration in case of his/her absence beyond 12 days in a year (Calculated on pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year. The Corporation would be free to terminate the services in case of absence of Fixed Term Engage (FTE) a consultant by more than 15 days beyond the entitled leave in a calendar year.
16. No TA/DA shall be admissible for attending Interview & joining the assignment or on its completion. However, Contractual Fixed Term Employment (FTE) engagement shall be allowed TA/DA for their travel inside the country in connection with the official work as mentioned in their categories.

17. Contractual Fixed Term Employment (FTE) may follow the normal working hours as prescribed (i. e from 9:00 AM to 5:30 PM). However, as per the exigency one has to work more beyond the prescribed time to complete time bound work.
18. The income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS certificates. Service tax, as applicable shall be payable extra, at the prevalent rates.
19. The Corporation has reserved the right to terminate the contract by giving fifteen days' notice to the Contractual Fixed Term Employment (FTE). Termination shall be affected by written notice served on the contractual Engaged address and shall take effect in 15 days of delivery of such notice or in lieu of notice pay. The termination will be without prejudice to either party's rights accrued before termination. The engaged person also reserves his/her right of terminating this Contract of engagement by giving the Corporation one month's prior notice in writing or payment of consolidated monthly remuneration for post for one month in lieu thereof.
20. No application fee is required for applying against above-mentioned posts.

PERIOD OF ENGAGEMENT:

1. The initial engagement for a person as Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be for a period as mentioned in description, the aforesaid requirements are purely on contract basis for such period, Thereafter, the engagement would be reviewed and extendable as per the requirement of the Corporation on year-to-year basis as per the sole discretion of the Corporation. Engaged person shall have no claim for appointment on regular basis by virtue of being engaged on contractual basis. The incumbents are liable to be transferred / posted anywhere in India at the discretion of ALIMCO.
2. The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be on full-time basis and they would not be permitted to take up any other assignment during the period of employment.
3. The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation is of a temporary nature against the specific jobs. The appointment can be cancelled at any time by the corporation without assigning any reason whatsoever it m

HOW TO APPLY:

General Instructions to Applicants: -

1. Common Application format has been devised by ALIMCO for all the candidates, Candidates desirous of applying to any position in the corporation have to create their profile first by clicking the following link: https://erp.alimco.in/sap/bc/webdynpro/sap/zhrap_erecruitment#
2. The profile can be completed using the above link and feeding all the data asked for and uploading all the documents relating to Age, Caste, and Educational Qualification Experience.
3. Once the profile has been created the posts advertised by ALIMCO shall be appearing in the login of the Candidates.
4. The Candidate should have a unique Mobile Number and valid E-mail id for doing Registration.
5. Before starting the registration process, please keep the following Ready for ease of Registration: -
 - Photograph (*.jpg, *.bmp. Size up to 200 KB)
 - Signature (*.jpg, *.bmp. Size upto 200 KB)
 - DOB Certificate (*.jpg, *.pdf, Size upto 2 MB)
 - Caste Certificate (if applicable) (*.pdf Size upto 2 MB)

- Disability Certificate (If applicable) (*.pdf Size upto 2 MB)
- Education Certificates (*.pdf, Size up to 1MB)
- Experience-related Supporting documents (*.pdf, Size upto1 MB)
- Once generated OTP will be sent to an E-mail ID provided by the applicant.
- After submission of OTP, the candidate can complete the registration process.
- Once the registration process is done, candidate can enter the Application Form by mentioning their USER ID (capital letter) and PASSWORD respectively.
- After login, a candidate needs to fill their profile details like Personal Data, Educational Qualification, Work Experience, etc.
- Before submitting the application form candidate needs to click on the save option. Upon clicking on the save option pop – up screen would open for further process of submission if any error occurred it will be reflected at the top of the page.
- After saving the application form candidate needs to upload a successful transaction receipt (if applicable).
- At the last of the Application process candidates can choose the post applied.
- After filling in all the above-required details, the candidate needs to click on the “submit your application” option.
- Once successfully submitted, candidates can save/print the application form for future reference.
- Once the profile is completed, the applicant should remember his/her username and password. Whenever the corporation advertises a vacancy, the open vacancies shall be shown at the bottom of the user form.
- Candidate should note that the ALIMCO will in no case be responsible for rejection of application on account of application being incomplete, whatsoever. **The applicants can start applying registration form from 01.05.2025 since 11:30 AM and last Date for Submission of the Online Application Form in the Corporation is 30.05.2025 by 05:00 PM.**

Documents to be Upload as Follows: -

- SSC/HSC Certificate/Mark Sheet copy (in support of date of birth)
- Copies of Educational Certificates.
- Copies of proof of experience.
- Copy of Caste Certificate – SC/ST
- Copy of Caste Certificate OBC (NCL) not issued before 6 months.
- Copy of EWS Certificate (Economically Weaker Section) not issued before 6 months.
- Copy of Certificate of Disability in case of PwBD (Divyangjan) Candidate.
