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(a) Times of India dated 30 May 2025

ARMY PUBLIC SCHOOL
NEHRU ROAD, LUCKNOW CANTONMENT
Phone No: 0522-2482996 / 9695266858
Email: apsnehruroadlucknow@gmail.com

**LOCAL SELECTION BOARD: NON-TEACHING ACADEMIC /
ADM STAFF AT ARMY PUBLIC SCHOOL NEHRU ROAD LUCKNOW**

Army Public School, Nehru Road Lucknow requires 01 x TGT Instructor for ATL, 1 x Computer Lab Technician, 01 x Supervisor Administration, 01 x Upper Division Clerk, 01 x Paramedic Staff & 1 x Receptionist on Fixed term basis. For more details please refer to our website at <https://www.apsnlucknow.org> or contact school on 9695266858 for any query.

Principal
APS, Nehru Road

(b) Danik Jagran dated 30 May 2025

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Principal
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(c) Amar Ujala dated 30 May 2025

amarujala.com

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REQUIRES FOLLOWING STAFF ON FIXED TERM APPOINTMENTS (3 YEARS) :-

General Instructions

<u>Designation & Tentative vacancies</u>	<u>Qualification & Experience</u>	<u>Pay & Allowances</u>
TGT Instructor for ATL (Fixed Term)	Essential: B.Tech/M-Tech with Electronic and electricals with 3 years of experience in ATL. Desirable : (a) Conduct hands-on training sessions in coding, robotics, drone and electronics. (b) Guide students in practical lab activities and ATL projects. (c) ATL lab documentation & ATL Marathon. (d) Inspire innovation and creativity in students through experiential learning. (e) 3D Printing Design and Printing.	₹ 35,723/- + DA per month as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.
Computer Lab Technician (Fixed Term)	Minimum 10 + 2 with one year diploma in Computer Science and Knowledge of Hardware Peripherals and networking.	₹ 16,608/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.
Supervisor Administration (Fixed Term)	(a) Should preferably be retired JCO/ Honorary rank having administration experience. (b) Should be age less than 55 years at the time of joining. For ESM, it should be 57 years (c) Should have basic knowledge of:- (i) Handling of master ledger of stores. (ii) Stores, equipment maintenance and man management. (d) Mandatory to reside in the School Campus (A written application for the same is to be attached)	₹ 18,304/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.
Upper Division Clerk (UDC) (Fixed Term)	(a) B. Com. or 15 years of service as a clerk (for Ex-servicemen). Computer literate (MS Office, Tally etc.) (b) Computer Savvy (Speed 12000 key depression per hour). Knowledge of relevant software applications used by schools. (c) 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.	₹ 17,408/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.
Paramedics Staff (Fixed Term)	(a) 12 th or equivalent and diploma in Nursing with minimum five years of experience.	₹ 16,128/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.
Receptionist (Fixed Term)	(a) Graduate or 10 years of service as a clerk (Ex-servicemen). Computer literate. (b) Knowledge of computer MS Office (Speed 12000 key depression per hour). (c) Good Communication skills.	₹ 16,128/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for up to two wards. Tuition Fee exempted.

Note : Salary is likely to be revised as per HQ Letter bearing No 203808/Sal/Fees/AWES dt 02 Apr 2025.

(a) Candidates to apply as per application format available in the School website www.apsnrlucknow.org alongwith this notice and submit the application alongwith a DD for ₹ 100/- (non-refundable) in favour of **Principal, Army Public School, Nehru Road, Lucknow,**

photocopies of testimonials, experience certificates (if any) by **Speed Post/ By Hand** so as to reach Army Public School, Nehru Road, Lucknow-226022 by **16 Jun 2025** (upto 1400 hrs). Application received after this date will not be considered.

(b) Application form can be obtained from School Main Office or downloaded through School website.

(c) **Age** – Below 55 years for Civilians and ESM – 57 years as on date of assumption of appointment.

(d) Selection Criteria: Candidates will be shortlisted based on qualification and experience. A written/computer proficiency Test will be conducted before Interview.

(e) Interview is likely to be held during the months of Jun 2025. Exact schedule of Interview and other details shall be intimated through email or telephone. No separate call letters will be sent to candidates.

(f) The School Management reserves all right of selection/ rejection based on QR/ Experience/ Merit.

(g) It may be noted that Army Public School, Nehru Road, Lucknow comes under the category of Unaided Private Educational Institution. Therefore, services in the School will be of private service.

QUERIES, IF ANY, MAY BE CLARIFIED ON TELE- 9695266858
OR EMAIL -apsnehruroadlucknow@gmail.com

NO TA/ DA ADMISSIBLE FOR YOUR JOURNEY EITHER WAY

**ARMY PUBLIC SCHOOL, NEHRU ROAD LUCKNOW APPLICATION FOR
NON-TEACHING STAFF/ ADM STAFF**

Please paste recent passport size colour photograph. Do not staple

Application form for the post of _____
Demand Draft No _____ Bank _____

1. **PERSONAL DATA :**

(a)	Name in full (Block letters)	:	
(b)	Son/Daughter/wife of	:	
(c)	Date of Birth	:	
(d)	Nationality	:	
(e)	Address	:	
	City	:	
	District	:	
	State	:	
(f)	Contact details	:	
	Mob No	:	
	Email id	:	
	Landline No/Whatsapp No	:	
(g)	Aadhar No	:	
(h)	PAN No	:	

2. **PRESENT/PREVIOUS OCCUPATION:**

(a)	Designation of Post	:	
(b)	Name and Address of Institution/Organization	:	
(c)	Designation of superior In-charge	:	
(d)	Contact No of superior (for verification if need be)	:	
(e)	Period of notice you will have to give, if selected.	:	

3. **FAMILY LIFE**

(a)	Marital status (Single/Married/Widowed)	:	
(b)	If married/widowed	:	
	Name & occupation of spouse	:	
(c)	No. of children	:	
	Child Name, Age & Gender	:	
		:	

4. **EDUCATIONAL RECORDS : SCHOOL, COLLEGE OR UNIVERSITY**

Give details of all exams starting from Secondary School onwards.

SNo	Examinations	Marks Obtained	Percent (%)	Division	Year of passing	Subject Taken/Stream	Name of University/Board/Institute
(i)	High School						
(ii)	Intermediate						
(iii)	Graduation						
(iv)	Post-Graduation						
(v)							
(vi)							

5. Graduation/Post Graduation through correspondence or regular : _____

6. Training in NCC, scouting, Music/Art, Dramatics or other such activities. Give rank, status/proficiency achieved.:

7. Merit Scholarship won? If so what : _____

8. Languages you can read write and speak fluently.

(a)		(b)		(c)	
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9. **EXPERIENCE**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet)

	S.NO Organization/School/Institutions	Designation	(Exact dates to be indicated)		Total Exp in years
			From	To	

Include any other post held which are relevant to the field of Education.

10. **HEALTH**

- (a) What kind of health do you keep ? _____
- (b) Do you need any medical treatment/assistance for the disease you are suffering from :

- (c) Are you differently abled ? Give details _____

11. **COMPUTER KNOWLEDGE** (Separate sheet can be attd)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware:

12. **OTHER ACTIVITIES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
- (ii) _____

13 Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name : _____ (b) Name : _____
- Address : _____ Address : _____
- _____

AGREEMENT

14 If appointed:-

- (a) I agree to abide by the AWES Rule and Regulations for Army Public Schools
- (b) I undertake to serve the school till the end of the final term, i.e. upto the finalization of the results of the class taught or a period specified/fixed by the management.
- (c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.
- (d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date : _____

(Signature of Applicant)

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form.
2. All details at Ser 1 (Personal data) are mandatory. Fill up in BLOCK Capitals.
3. Paste one recent colored passport size photograph on the form.
4. Send this application in sealed envelope by Hand/ Speed Post. No applications will be accepted via e-mail.
5. Attach photocopies of testimonials, experience certificates (if any) along with application form.
6. Attached DD for Rs 100/- of any bank in favour of "Principal Army Public School, Nehru Road" along with this application form.