



TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400088

Adv No. TISS/SoHS/2025

05th June 2025

In the Mariyayi Machhimaar Sahakari Sanstha Maryadit versus Department of Fisheries Through Commissioner of Fisheries and Ors, the Bombay High Court in its order dated 2nd May 2025, directed the Tata Institute of Social Sciences (TISS), Mumbai, to prepare a detailed report on the extent of damage/loss caused to the Project Affected Fishermen of TCB III. For this study, the School of Habitat Studies of TISS is inviting applications for the posts of Senior Program Officer, Research Officers, and Research Intern-cum- Field Investigators. Applications are invited for the following posts on a contractual basis. The last date for receiving applications is 14th June 2025.

Details of vacant positions:

Sr. No.	Positions	Number of positions	Duration	Remuneration per month
1	Senior Program Officers	02	Six months	60,000 per month
2	Research Officers	06	Six months	50,000 per month
3	Research Interns-cum-Field Investigators	12	Two months	25,500 per month @850 per day

Senior Program Officers

Eligibility criteria:

- Master's degree in Social Sciences, disaster management studies or environmental science
- Preferably experienced in research, monitoring and evaluation of policy, regulations
- Understanding coastal land and fishing community livelihood issues
- Proficiency in Hindi/English/Marathi.
- Ability to write and analyse secondary and primary databases
- Ability to do an independent field survey, and mentor the project staff
- Experience in data analysis and data interpretation and knowledge in SPSS, Excel
- Basic skills in the field of GIS for landscape mapping

Role and responsibilities:

- Maintain comprehensive documentation for data intake, processing, analysis, and reporting.
- Design and plan fieldwork timelines, team assignments and data collection logistics.
- Coordinate and mentor research officers, interns, and field investigators, government officers, MSRDC officers, and fishing community members
- Analyse the survey data, prepare and document the assessment report
- Contribute to the development of survey and interview tools and coordinate among various stakeholders, and organize the training and capacity building programs
- Monitor progress of field data collection.
- Review field data for completeness and consistency.

Research Officers**Eligibility criteria:**

- Master's degree in Social Sciences, disaster studies or environmental or natural science/M.Tech
- Preferably experienced in research, monitoring and evaluation of policy, regulations
- Understanding coastal land and fishing community livelihood issues
- Proficiency in Hindi/English/Marathi.
- Ability to write and analyse field data
- Ability to do an independent field survey, and mentor the project staff
- Basic skills in the field of GIS for landscape mapping, and in SPSS, Excel for data analysis

Roles and responsibilities:

- Coordinate day-to-day research and fieldwork, surveys in the study areas.
- Facilitate field visits, meetings with community members, government officers and ensure quality in data collection and survey work.
- Allocate and oversee tasks of Field Investigators and support staff in the district.
- Maintain daily attendance and reporting from field investigators.
- Ensure accuracy and completeness of collected data before it is sent to the senior program officers, and project leader.

Research Intern-cum-Field Investigators

Eligibility criteria:

- Master's degree in Social Sciences or disaster studies
- Understanding coastal land and fishing community livelihood issues
- Ability to undertake field work and interview.
- Proficiency in Marathi is a must.

Roles and responsibilities:

- Conduct interviews and surveys.
- Maintain detailed field notes and observation records.
- Travel to assigned field sites as per the field plan.

Other Conditions

(a) The Institute reserves the right not to fill the vacancy advertised.

(b) Since applications received will be shortlisted, merely possessing the prescribed minimum qualifications and the requisite experience would not entitle a person to be called for Personal Interaction (Offline/ Online) in case of high response.

(c) No queries or correspondence regarding issue of call letter for selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.

(e) It shall be the responsibility of the candidate to assess his/her own eligibility for the post, for which he/she is applying in accordance with the prescribed qualifications, experience etc, and submit his/her application duly filled-in along with the desired information and documents as per the advertisement. Suppression of information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to disqualification. In case it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his/her appointment shall be liable to be terminated forthwith as per this clause.

(f) In case of any ambiguity in general and eligibility in particular for any post, the decision of the Institute shall be final.

(g) In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidate(s).

(i) And the Institute reserves the right to cancel/postpone the recruitment even after the shortlisting and interview of the candidates.

Application Process:

Interested candidates who can join as per the timeline are requested to send their CV and an application to tissccssmumbai@gmail.com with the subject line “Application for the post that you are interested in applying for” by 15/06/2025.

Only shortlisted candidates will be contacted for an online interview on 18th June. No email or correspondence will be entertained by non-shortlisted candidates.

The interview will be conducted on 27 and 28th June 2025.

The selected candidates are required to report on 16th July 2025 at TISS Mumbai campus.

Selected candidates must be able to attend the orientation program on 16th and 17th July 2025 at the TISS Mumbai campus.

Sd/-
Secretariat Office,
School of Habitat Studies