भारतीय प्रौद्योगिकी संस्थान दिल्ली, हौज खास, नई दिल्ली -110016
INDIAN INSTITUTE OF TECHNOLOGY DELHI, HAUZ KHAZ, NEW DELHI-110016
(औद्योगिक अनुसंधान एवं विकास इकाई / Industrial Research & Development Unit)

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भारतीय नागरिकों से निम्नलिखित पद के लिए आवेदन आमंत्रित किए जाते हैं, जिसकी जानकारी नीचे दी गई है। यह नियुक्ति अनुबंध के आधार पर समेकित वेतन के साथ की जाएगी, प्रारंभ में एक वर्ष की अवधि के लिए। आवश्यकतानुसार नियुक्ति की अवधि एक वर्ष तक या परियोजना की अवधि तक बढ़ाई जा सकती है। (जो भी पहले हो)

Applications are invited from **Indian nationals** for appointment to the following **position** as per the details given below. The appointment will be made on a **contractual basis** with **consolidated pay**, initially for a period of **one year**. The extension may be **for one year** or **up to the duration of the project**, whichever is earlier.

अनिवार्य नियम और शर्तें / Essential / Mandatory Terms & Conditions:

1. चयनित उम्मीदवार को ड्यूटी रोस्टर के अनुसार IIT दिल्ली अस्पताल में पूर्णकालिक आधार पर कार्य करना होगा।
   The selected candidate will have to work on a full-time basis for the IIT Delhi Hospital as per the duty roster.

2. उम्मीदवार को किसी अन्य रोजगार या पेशे में संलग्न होने की अनुमति नहीं होगी, चाहे वह आंशिककालिक हो या पूर्णकालिक।
   The candidate will not be allowed to engage in any other employment or profession, whether part-time or full-time.

3. ड्यूटी के समय संस्थान की आवश्यकताओं के अनुसार लचीले होंगे, लेकिन न्यूनतम 40 घंटे प्रति सप्ताह जिसमें एक)9 घंटे की शिफ्ट और 1 घंटे का दोपहर का अवकाश शामिल हैअनिवार्य होगा। (
   Duty hours will be dynamic, based on institute requirements, with a minimum of 40 hours per week (including a 9-hour shift with a 1-hour lunch break).

4. कर्मचारियों की ड्यूटी समय-सारणी संबंधित नियंत्रण अधिकारी / शाखा अधिकारी द्वारा निर्धारित की जाएगी, जो आवश्यकता अनुसार अलग-अलग ड्यूटी शिफ्ट (रात्रि ड्यूटी सहित) सौंप सकते हैं। यह सभी प्रावधान समय-समय पर लागू श्रम कानूनों के अनुसार कार्य दिवसों और कार्य घंटों की सीमा के अंतर्गत होंगे।

5. Duty hours will be assigned by the respective Controlling / Branch Officers at IIT Delhi, who may allocate different duty shifts, including night duties, as per the requirements. These assignments will comply with the applicable provisions of Labour Laws, including regulations on working days and hours.

Title of the Project	Management and operation of IIT Delhi Hospital. (MI02931G)
Funding Agency	IRD Unit, Indian Institute of Technology Delhi
Name of the Project Investigator	Prof. Ashok Kumar Patel, Chairperson, Hospital Advisory Committee email ID: recruitiitd@gmail.com
Deptt/.Centre	IIT Delhi Hospital
Duration of the Project	up to: 19.03.2027

Post (s)	Consolidated Pay-slab	Qualifications
Jr. Project Assistant (Hospital Paramedical Staffs) - (04)	Rs. 39,420/- per month (Consolidated)	Essential Qualification: B.Sc in Emergency and Trauma Care Technology (ETCT) or Emergency medicines with one-year experiences in any reputed Hospital, with valid Ambulance driving licence and ambulance driving experience **OR** Class 10+2 and Diploma in Emergency and Trauma Care Technology (ETCT) or Emergency medicines with one-year experiences in any reputed Hospital, with valid Ambulance driving licence and ambulance driving experience **OR** Class 10+2 with first aid courses along with minimum five years ambulance driving experience in any reputed hospital. Additional Desirable: Should have English proficiency and basic computer knowledge.
Jr. Project Attendant (Hospital Multitasking Staffs) - (03)	Rs. 34,735/- per month (consolidated)	Essential Qualification: 10+2 Experience with first aid courses along with Two years of working experience in a reputed hospital. Additional Desirable: Ambulance driving experience in any reputed hospital. Should have English proficiency and basic computer knowledge.

नोट: अस्पताल पेरामेडिकल स्टाफ और अस्पताल मल्टीटास्किंग स्टाफ के पदों के लिए प्रारंभिक छंटनी के माध्यम से चयनित उम्मीदवारों की एक **लिखित परीक्षा** आयोजित की जा सकती है। जो उम्मीदवार लिखित परीक्षा में उत्तीर्ण होंगे, उन्हें **व्यक्तिगत साक्षात्कार** के लिए बुलाया जाएगा, जिसके आधार पर अंतिम चयन किया जाएगा।

Note: For the positions of **Hospital Paramedic Staff** & **Hospital Multitasking Staff,** a **written test** may be conducted for candidates shortlisted through the initial screening. Those who qualify in the written test will be called for a **personal interview**, based on which the final selection will be made.

Desired Job Description for Hospital Paramedical Staff (Ambulance Driver / Assistant): -

1. Responsible for driving the ambulance carefully and safely through traffic, ensuring timely transportation of patients to their destinations.
2. Maintain the ambulance in a roadworthy condition by performing regular servicing and safety checks.
3. Use medical equipment to assist in loading and unloading patients into and out of the ambulance.
4. Respond quickly and safely to pick-up locations and medical facilities.
5. Stock the ambulance with necessary medical supplies and equipment before each shift.
6. Assist paramedics during emergency calls and crisis situations.
7. Inspect the ambulance before each shift to ensure it is safe to operate and promptly report any mechanical issues.
8. Clean and sanitize the interior of the ambulance regularly; replace soiled fabrics and used supplies as required.
9. Use GPS or other mapping technologies to determine the most efficient routes between locations.
10. Transport patients with time-sensitive medical conditions safely and swiftly.
11. Work in rotating shifts of eight hours, including night shifts as part of the duty schedule.
12. Assist patients in getting admitted to emergency departments or trauma centers promptly and efficiently.

Desired Job Description for Hospital Multitasking Staff: -

1. Assist the ambulance driver in transporting patients to their destinations in a timely manner.
2. In cases of multiple emergencies or in the absence of a driver, the HMTS should be able to drive the ambulance to ensure prompt patient transfer for timely treatment.
3. Ensure the ambulance is stocked with all necessary medical and support supplies before each shift.
4. Assist paramedics during emergency calls and provide necessary support in crisis situations.
5. Inspect the ambulance before each shift to ensure it is safe to operate and promptly report any mechanical issues.
6. Regularly clean the interior of the ambulance and replace any soiled linens, supplies, or equipment as needed.
7. Use mapping or GPS technology to determine and follow the most efficient route between locations.
8. Be capable of transporting patients in time-sensitive or critical conditions safely and efficiently.
9. Work in rotational shifts of eight hours, including night shifts as per duty schedule.
10. Assist patients in getting admitted to emergency or trauma centres, facilitating a quick admission process.
11. Support hospital operations by helping with office documentation and other routine administrative activities.

Parameters for Evaluation of Candidates for Selection: -

1. Ambulance Driving Test and Experience – Practical assessment and previous driving experience in emergency medical services.
2. CPR and First Aid Knowledge Test – Evaluation of knowledge and application of life-saving techniques.
3. English Proficiency and Basic Computer Knowledge – Assessment of language skills and basic computer literacy.
4. Driving Skills in Emergency Situations – Strong driving abilities, especially under pressure, and the ability to remain calm in emergencies.
5. Valid Driver's License and Navigation Skills – Possession of a valid driver's license, a clean driving record, and knowledge of local routes and navigation.
6. Communication Skills – Ability to communicate clearly and effectively with dispatchers, medical personnel, and patients.
7. Physical Stamina – Capability to handle physically demanding tasks, including lifting and assisting patients.
8. Emotional Stability – Ability to manage emotions and remain composed during traumatic or high-stress situations.
9. Decision-Making Skills – Capacity to make sound and quick judgments during emergencies.
10. Previous Hospital Experience and Certifications – Relevant work history and any certifications related to medical or emergency services.

Important Instruction:

1. उपरोक्त पद के लिए आवेदन करने के इच्छुक उम्मीदवारों को चाहिए कि वे आईआईटी दिल्ली की आईआरडी वेबसाइट http://ird.iitd.ac.in/rec से प्रपत्र संख्या IRD/REC-4 डाउनलोड करें और उसमें अपनी शैक्षणिक योग्यता विभाजन /प्रतिशत) (सहित, कार्यानुभव आदि से संबंधित पूर्ण जानकारी भरकर, नीचे दिए गए लिंक में से किसी एक का उपयोग करते हुए जमा करें: https://forms.gle/ZccrDmkQMaAQz3Jm9 या https://tinyurl.com/33dx4x4j
Candidates interested in applying for the above post should download Form No. IRD/REC-4 from the IRD website http://ird.iitd.ac.in/rec of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications (indicating percentage of marks/division), work experience, etc., using the link: https://forms.gle/ZccrDmkQMaAQz3Jm9 or https://tinyurl.com/33dx4x4j.

2. आईआईटी दिल्ली को यह अधिकार प्राप्त है कि वह प्रोजेक्ट पद के लिए विज्ञापित योग्यता और आवश्यकताओं को पूरा करने वाले उम्मीदवारों में से केवल उन्हीं को शॉर्टलिस्ट करने के लिए अधिक कठोर मानदंड निर्धारित कर सके। शॉर्टलिस्ट किए गए उम्मीदवारों के नाम तथा ऑनलाइन साक्षात्कार से संबंधित विवरण निम्नलिखित वेबलिंक पर प्रदर्शित किए जाएंगे: http://ird.iitd.ac.in/shortlisted। केवल शॉर्टलिस्ट किए गए उम्मीदवारों को ही ऑनलाइन साक्षात्कार के बारे में सूचित किया जाएगा। यदि किसी स्पष्टीकरण की आवश्यकता हो, तो उम्मीदवार प्रो अशोक कुमार पटेल से निम्न ईमेल recruitiitd@gmail.com. पर संपर्क कर सकते हैं:
IIT Delhi reserves the right to set higher criteria for shortlisting eligible candidates from among those who meet the advertised qualifications and requirements of the project post. The names of the shortlisted candidates, along with the online interview details, will be displayed at the following web link: http://ird.iitd.ac.in/shortlisted. Only shortlisted candidates will be informed about the online interview. For any clarification, candidates may contact Prof. Ashok Kumar Patel at the email address: recruitiitd@gmail.com.

3. एससी/एसटी उम्मीदवारों को अंकों में 5% की छूट दी जा सकती है। यदि कोई सेवानिवृत्त/अवकाशप्राप्त सरकारी कर्मचारी चयनित होता है, तो उसका वेतन प्रचलित आईआरडी मानदंडों के अनुसार निर्धारित किया जाएगा।
A relaxation of 5% in marks may be granted to SC/ST candidates. In the case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms.

4. यदि कोई भी उम्मीदवार उपयुक्त नहीं पाया जाता है, तो चयन समिति के निर्णय अनुसार पदों का स्तर घटाया जा सकता है।
The Selection Committee reserves the right to downgrade the posts if no suitable candidates are found.

पूर्ण रूप से भरे हुए आवेदन गूगल फॉर्म https://forms.gle/ZccrDmkQMaAQz3Jm9 या https://tinyurl.com/33dx4x4j के माध्यम से 30.07.2025 को शाम 5:00 बजे तक जमा किए जाने चाहिए।
The last date for submitting the completed applications via the Google Form https://forms.gle/ZccrDmkQMaAQz3Jm9 or https://tinyurl.com/33dx4x4j is 30.07.2025 by 5:00 p.m.

उप कुलसचिव, आईआरडी

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5. Prof. Ashok Kumar Patel, Project Investigator, (Chairperson, Hospital Advisory Committee)
6. Chairperson, DRC/CRC