

Name of The Project	Mahila Samupdeshan Kaksh (Police Station Chya Awarat)
Funded by	Department of Women and Child Development (DWCD), Maharashtra
Name of position: -	Regional Coordinator (Full Time)
No. of position: -	Seven (7)
Advertisement No:	TISS/Project/Special Cell for Women and Children /July 2025
Last Date of Application	25 th September 2025
Remuneration:	INR 25,000/- per month transferred directly by DWCD, Maharashtra

Vacancy for the position of 07 Female Regional Coordinators (at) Special Cells for Women and Children, Maharashtra

The Special Cells for Women and Children programme is a joint initiative of the Departments of Home and Women & Child Development, Government of Maharashtra, operational since 2005. It is implemented through grants-in-aid to NGOs and the Tata Institute of Social Sciences (TISS), Mumbai. TISS directly manages 14 out of 127 Special Cells for Women & Children across districts, and is also responsible for programme coordination, supervision, and training through its Regional Coordinators.

The *Special Cells for Women* model, initiated by TISS in 1984 in collaboration with the Mumbai Police, places two trained, full-time social workers in police stations or SP/CP offices to provide psycho-social-legal support to women and children facing violence. A Regional Coordinator supervises 10-12 such Cells, ensuring quality intervention, coordination, and rights-based support within the criminal justice system.

As per G.R. No. Samup-2013/Pr.Kr.218/Ka-10, dated February 24, 2014. TISS invites applications for 07 full-time female Regional Coordinator positions (03 based in Mumbai, 02 based in Sambhaji Nagar and 02 based in Nagpur) to coordinate and oversee the work of Special Cells for Women in Maharashtra, as authorised by the State Government.

Eligibility Criteria

- Postgraduate degree in Social Work (MA in Social Work/MSW) from a recognized Central/Deemed/State University.
- Female candidates aged between 26 and 50 years.
- Minimum 03 to 06 years of relevant work experience on issues related to gender-based violence.
- Candidates with prior leadership experience on issues of women's rights or gender-based violence-particularly in advocacy, strategic planning, or women-focused programmes-will be given preference.
- Fluency in Marathi and local dialects is essential, with working knowledge of English and basic computer skills (Microsoft Office and internet); a computer course certificate will be preferred.
- Willingness to travel across Maharashtra and occasionally to other States/UTs as per programme needs.

Job Description

The Regional Coordinator will be responsible for:

- Supervision, guidance, and support to social workers across Special Cells for Women & Children in assigned districts.
- Programme planning & management: Oversee programme, monitoring and administrative processes, while ensuring a women-centred, rights-based approach.
- Intervene or demonstrate good practices, and offer crisis support as needed.
- Strengthen linkages with police, government departments, NGOs, and key stakeholders.
- Support active collaboration with the Police Department, Women & Child Development Department, and State/Range Steering Committees.
- Facilitate regular communication and coordination among stakeholders involved in the Special Cells programme.
- Support social workers in data collection and reporting using a gender-sensitive framework.
- Prepare annual regional reports based on individual Cell reports (quantitative and qualitative).
- Regularly report to the Faculty In-charge (RCI-VAW, TISS), State, Police and WCD Departments, and Steering Committee.
- Support recruitment, team performance reviews, grievance redressal, and team development at the regional level.
- Sensitise different stakeholders at the regional/district level on issues of violence against women.
- Conduct quarterly field visits to each Cell in the assigned districts.

Location and Terms of Service

- The position is full-time, based in the Mumbai, Sambhaji Nagar, or Nagpur ranges of Maharashtra.
- Selected candidates will be engaged on a contractual basis, receiving a consolidated monthly honorarium of INR 25,000/-, directly transferred by the DWCD, Maharashtra.
- The selected candidate must reside in the assigned range (Mumbai, Sambhaji Nagar, or Nagpur). The range is subject to change based on space availability provided by the Police Department.
- Applicants should indicate at least two preferred ranges in their application.

Application Process

- The detailed advertisement is available at: <https://tiss.ac.in/project-positions/>
- Interested and eligible **female candidates** must email their updated **Resume/CV** to: **specialcellco@gmail.com**
- Deadline for submission: **25th September 2025 by 6:00 PM**
- Resume must be submitted as an attachment and clearly labelled with the applicant's full name.

Contact for Clarifications: For more information, please contact: **022-25525757/6**



Dr. Trupti Jhaveri Panchal

Assistant Professor & Faculty In-Charge

Resource Centre for Interventions on Violence against Women (RCI-VAW)

Special Cells for Women & Children, Maharashtra,