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|  | <p style="text-align: center;"><b>TATA INSTITUTE OF SOCIAL SCIENCES</b><br/> <b>V N Purav Marg, Deonar, Mumbai 400 088</b><br/> (A Deemed to be University under Section 3 of the UGC Act, 1956)<br/> A Grant-in-Aid Institute under Ministry of Education, Government of India)</p> |
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**ADVT/PROJ/TISS/CETE/Dec./2025**

**01 December 2025**

The Tata Institute of Social Sciences ([www.tiss.ac.in](http://www.tiss.ac.in)), established in the year 1936 is a Deemed to be University, under Section 3 of the UGC Act 1956, a grant-in-aid Institute under Ministry of Education, Government of India. TISS is a Grade I University as per NAAC assessment 2024.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 47 Masters' Degree programmes and 20 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 32 Bachelor of Vocational degree programmes.

Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action-oriented research, and it also nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

The **Centre of Excellence in Teacher Education (CETE)** (formerly Centre of Education, Innovation and Action Research) is an Independent Centre at TISS Mumbai which was established in 2015 to engage with and promote innovation in the school curriculum, teacher education, and higher education curriculum and pedagogy. The Centre incubates and promotes innovations that address the need to raise quality and standards relevant to the developing world and the innovative use of new technologies and media. The Centre was awarded the UNESCO-King Hamad Prize for Excellence in the Use of ICTs in Education in 2018. The Centre is actively engaged in research, development, teaching, field action/action research, and advocacy and offers opportunities for national and international collaboration, innovation, and excellence in teaching and research. The Centre offers MA Education, BEd MEd (Integrated, NCTE recognised) and Ph.D. in Education. It offers short-term, blended and online courses and programmes for teachers and teacher educators, and education administrators ([www.tissx.edu](http://www.tissx.edu)). The Centre is active in research and is engaged in collaboration with national and international academic institutions. The Centre is the recipient of seed funding from the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, and the Tata Trusts and receives support from CSR and foundations to achieve its objectives.

**The Centre is looking to recruit highly motivated and qualified professionals and researchers to staff its multidisciplinary teams and contribute to its projects and activities:**

| <b>Non-Teaching</b>       |                           |                        |                 |
|---------------------------|---------------------------|------------------------|-----------------|
| <b>S. No.</b>             | <b>Position</b>           | <b>No. of Position</b> | <b>Location</b> |
| <b>Research</b>           |                           |                        |                 |
| 1.                        | Senior Research Associate | 1                      | Mumbai          |
| 2.                        | Research Associate        | 1                      | Mumbai          |
| 3.                        | Research Assistant        | 1                      | Mumbai          |
| 4.                        | Research Intern           | 3                      | Mumbai          |
| <b>School Facilitator</b> |                           |                        |                 |

|    |                                |   |        |
|----|--------------------------------|---|--------|
| 5. | Senor School Facilitator       | 3 | Mumbai |
| 6. | School Facilitator (Part-Time) | 5 | Mumbai |

**Details of positions are provided below.**

**How to apply:**

### **Application process**

Candidates are requested to fill the application form <https://bit.ly/CETE-TISS-PROJ-DEC2025> and after submitting the form to take a screenshot and send the same to [cete.recruitment@tiss.edu](mailto:cete.recruitment@tiss.edu). If you have any queries regarding the positions, please email [vijay.jathore@tiss.ac.in](mailto:vijay.jathore@tiss.ac.in) & [swati.kamble@tiss.ac.in](mailto:swati.kamble@tiss.ac.in)

**Interview:**

| Sr. No. | Position                       | Online/ Offline Interview |
|---------|--------------------------------|---------------------------|
| 1       | Senior Research Associate      | Online Interview          |
| 2       | Research Associate             | Online Interview          |
| 3       | Research Assistant             | Offline Interview         |
| 4       | Research Intern                | Online Interview          |
| 5       | Senor School Facilitator       | Online Interview          |
| 6       | School Facilitator (Part-Time) | Online Interview          |

**Note: The date and time of the Online and Offline interview will be communicated to shortlisted candidates via email.**

### **Other conditions**

- The Institute reserves the right to relax the qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.
- The Institute reserves the right to invite persons for interview who may not have applied as per the above procedure and not fill up the vacancy advertised.
- Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for an interview.
- The post is unreserved, but candidates belonging to reserved category can apply.
- No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- The candidate under employment must bring a 'No Objection Certificate' from their employer to appear for a presentation/interview
- No TA/DA is payable for appearing for the interview.
- In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).
- The job title and the number of positions might be changed and increased as per the

requirement of the center's projects at the time of the recruitment process.

- After the recruitment process, only the selected candidate will be communicated by an email to join the offered post.

**Last date to receive applications: 12 December 2025**

**Suggested date of joining: Selected Candidates are expected to join within 15 days of their selection**

**s/d- Project Leader**

## **Detailed description of the positions**

### **1. Senior Research Associate - One position**

The role will be working with Principal Investigator, research team, various stakeholders for the research study to examine the research culture in the universities of India, focusing on the case studies of it with reference to the Global North and south.

#### **Key Responsibilities:**

- Conduct interviews with stakeholders from the partner universities in India
- Conduct data analysis and write the case study report
- Support in coordination of the report launch event and workshop in India

#### **Desired Profile/Skills:**

- Ability to design research protocols and methodologies.
- Willingness to work in dynamic environments
- Ability to lead the study
- Ensure ethical conduct and regulatory compliance.
- Proficiency in writing reports and research papers.
- Strong analytical abilities for data interpretation.
- Excellent communication skills
- Strong critical thinking skills.
- A good understanding and working experience of SPSS and other statistical softwares for quantitative and/or qualitative analysis.
- Experience in working with teachers, student and education institutions
- Experience in independently handling tasks with tight deadlines and with attention to detail
- Experience in organizing and analyzing data (quantitative and qualitative)
- Experience in drafting and publishing research papers and reports

#### **Qualifications:**

PhD in Education from recognized university

**Experience:** 3-5 years' research experience in similar roles preferably in arena of education and teacher education.

**Duration:** 3 months (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is **Rs. 1,00,000/- per month**, commensurate with qualification and experience.

**Location:** Mumbai

## 2. Research Associate -One position

The role will be working with Principal Investigator, research team, various stakeholders for the research study to examine the research culture in the universities of India, focusing on the case studies of it with reference to the Global North and south.

### **Key Responsibilities:**

- Conduct interviews with stakeholders from the partner universities in India
- Conduct data analysis and write the case study report
- Support in coordination of the report launch event and workshop in India

### **Desired Profile/Skills:**

- Willingness to work in dynamic environments
- Work collaboratively & multitasking
- Ensure ethical conduct and regulatory compliance.
- Proficiency in writing reports and research papers.
- Strong analytical abilities for data interpretation.
- Excellent communication skills
- Strong critical thinking skills.
- A good understanding and working experience of SPSS and other statistical softwares for quantitative and/or qualitative analysis.
- Experience in working with teachers, student and institutions
- Experience in independently handling tasks with tight deadlines and with attention to detail
- Experience in organizing and analyzing data (quantitative and qualitative)

### **Qualifications:**

Post graduate degree in Education or equivalent from recognized institutions.

**Experience:** 1-3 years research experience in similar roles preferably in the arena of education and teacher education

**Duration:** 3 Months (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is **Rs. 50,000 /- per month**, commensurate with qualification and experience.

**Location:** Mumbai

## 3. Research Assistant- One position

Role will be expected to coordinate with the Project Lead and Research Team to facilitate the research work of the project. Ability to coordinate, manage timelines and resources would be required, willingness to learn and to be mentored in these areas is essential. The person will provide support to the project manager to enable implementation of the project in the schools.

**Key Responsibilities:**

- Basic research and documentation skills
- Co-Design tools for data collection
- Data collection and analysis
- Coordination at various level
- To conduct baseline and endline assessments with students in the MCGM schools in M-ward, Mumbai.
- Help in the implementation of TELTA-21 lesson plans in MCGM schools.
- Document and report the progress weekly.
- Visit MCGM schools with field-coordinator to build rapport and conduct orientations with teachers and students

**Desired Profile/Skills:**

- A good understanding and working experience of SPSS and other statistical softwares for quantitative and/or qualitative analysis.
- Experience in research in the area of education
- Experience in field observation and data collection
- Experience in research and working with teachers and student
- Experience in independently handling tasks with tight deadlines and with attention to detail
- Administering research tools
- Experience in organising and analysing data (quantitative and qualitative)

**Qualifications:**

Post graduate degree in Science, Education, Social Sciences, Statistics or equivalent from recognized institutions.

**Experience:** 1-2 years of First-hand experience in conducting research and publishing.

**Duration:** 1 Year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of **Rs. 35,000 to Rs. 40,000 per month**, commensurate with qualification and experience.

**Location:** Mumbai

#### **4. Research Intern – Three positions**

The Research Intern will closely work with the Research Coordinator of the TELTA-21 project and will carry out work related to the projects/artefacts on the LeaP 21<sup>st</sup> century Portal along with other research tasks.

##### **Key Responsibilities:**

- Verify students' projects uploaded on the LeaP21stcentury Portal.
- Rate students' projects based on a pre-existing rubric.
- Assist in collecting research data
- Other research related tasks

##### **Desired Profile/Skills:**

- Proficient in Hindi, English and Marathi
- Owns a laptop with a reliable internet connection
- The applicant should be open to learning new technology applications as per the requirement of the project
- Applicant should have an interest in research in the area of Education
- Sensitivity towards diversity in language and culture
- Interest to learn and work with students
- Applicant must be based in Mumbai

##### **Qualifications:**

- Proficiency in computer applications such as MS Office, movie maker, photo story, etc. and familiarity with Zoom, Google Meet and similar applications
- Must have completed a Bachelor's degree in any field.

**Duration:** Three Months (extendable based on project need and performance)

**Remuneration:** Gross monthly stipend for the position is in the range of **Rs. 8,000/- to 10,000/-** per month, commensurate with qualification and experience.

**Location:** CETE, TISS, Mumbai

## 5. Senior School Facilitator – Three position

Your work will mostly be to facilitate Constructive Teaching and Learning with Technology activities with the upper primary and secondary students of MCGM Schools in M-Ward.

### **Key Responsibilities**

You will fulfil the following responsibilities but not limited to:

- Daily visit of MCGM school (8 am to 4 pm).
- Tracking of all program activities.
- Facilitate technology enabled lesson plan implementation and activities with students.
- Facilitate computational thinking activities with students.
- Plan and facilitate Inter-School LeaP-Quest/Problem based activities with students
- Facilitate school-level student camps on computational thinking.
- Distribute & collect consent forms
- Conduct Baseline & Endline with students
- Visit schools and interact with HMs and teachers to orient on program when required.
- Provide handholding support in lesson planning with Teachers
- Provide support in TPD activities
- Involve teachers in the TPD process and project activity
- Maintain daily activity reports.

### **Desired Profile/Skills**

The ideal candidate has

- Good written and verbal skills, is comfortable in English, Hindi and preferably Marathi, is self-motivated and dynamic and a team player with multi-tasking abilities.
- Knowledge of working on collaborative application like google sheet.
- Knowledge in computational thinking.
- The ability to work collaboratively.
- Experience in using Robotic kits, Scratch application and other Ed-Tech tools and Applications.

**Qualification:** Graduation in any discipline

**Experience:** 3-5 years' experience working in similar roles preferably for Education Institutions

Preference will be given to candidates with prior experience of using Ed-Tech tools and applications.

**Duration:** One year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of **Rs. 25,000/- to 27,000/-** per month, commensurate with qualification and experience.

**Location:** Mumbai

## 6. School Facilitator (Part Time) – Five Positions

Your work will mostly be to handle the administrative task of the project along with facilitating Constructive Teaching and Learning with Technology activities with the upper primary and secondary students of MCGM Schools in M-Ward.

### **Key Responsibilities**

You will fulfil the following responsibilities but not limited to:

- Daily visit of MCGM school (8 am to 12:30 pm).
- Tracking of all program activities.
- Facilitate technology enabled lesson plan implementation and activities with students.
- Facilitate computational thinking activities with students.
- Plan and facilitate Inter-School LeaP-Quest/Problem based activities with students
- Facilitate school-level student camps on computational thinking.
- Distribute & collect consent forms
- Conduct Baseline & Endline with students
- Visit schools and interact with HMs and teachers to orient on program when required.
- Provide handholding support in lesson planning with Teachers
- Provide support in TPD activities
- Involve teachers in the TPD process and project activity
- Maintain daily activity reports.

### **Desired Profile/Skills**

The ideal candidate has

- Good written and verbal skills, is comfortable in English, Hindi and preferably Marathi, is self-motivated and dynamic and a team player with multi-tasking abilities.
- Knowledge of working on collaborative application like google sheet.
- Knowledge in computational thinking.
- The ability to work collaboratively.
- Experienced in or desire to learn Ed-Tech tools and application.

**Qualification:** Graduation in any discipline

**Experience:** 1-2 years' experience working in similar roles preferably for Education Institutions

**Duration:** One year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of Rs. 15,000/- to 18,000/- per month, commensurate with qualification and experience.

**Location:** Mumbai

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