



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल

Indian Institute of Science Education and Research Bhopal

भोपाल बायपास रोड, भौरी, भोपाल /Bhopal Bypass Road, Bhauri, Bhopal, M.P.-462066

Advt. No.: NT-01/2025

Date: 24.11.2025

Recruitment for Non-Teaching Positions on Direct Recruitment

The Indian Institute of Science Education and Research Bhopal, an Institute of National Importance, established by the Ministry of Education, Govt. of India is committed to foster quality Education and Research. The Institute is looking for dedicated and committed citizens of India to fill up the following vacancies on Direct Recruitment through online mode.

Details of vacancies:

| SN | Name of the post(s) | Pay Level | Group | No. of Vacancies | | | | | | PwBD# |
|---------------|----------------------------|-----------|-------|------------------|----------|-----------|-----------|----------|-----------|-----------------------------|
| | | | | SC | ST | OBC (NCL) | UR | EWS | Total | |
| 1 | Junior Technical Assistant | 5 | C | - | - | - | 1 | - | 1 | 1-PwBD [Sub-category: b] |
| 2 | Junior Assistant (MS) | 3 | C | - | - | 1 | 3 | 1 | 5 | |
| 3 | Lab Assistant | 3 | C | 1 | 1 | 1 | 6 | - | 9 | |
| Total: | | | | 1 | 1 | 2 | 10 | 1 | 15 | |

#PwBD: The candidature of PwBD will be considered as per the rules. However, preference will be given to PwBD candidates falling under SC/ ST/ OBC (NCL)/ EWS/ UR categories.

For full advertisement with details of qualifications, experience etc. as per Uniform Recruitment Rules of IISERs (**Part-A**), General Terms and Conditions (**Part-B**) and submission of application through online mode, please visit the Institute's website (Recruitment portal) http://iiserb.ac.in/join_iiserb.

| | |
|--|----------------------------------|
| Opening date for submission of online application: | Date: 24.11.2025 |
| Last Date & Time of closing of Registration and submission of online application | Date: 23.12.2025 (11:59 P.M.) |
| Last date of receipt of application(s) at IISER, Bhopal (Hard Copy) | Date: 30.12.2025 (5:00 P.M.) |
| The crucial date for determining age/qualification/experience | Date: 23.12.2025 |

Note: Any corrigendum/changes/updates shall be made available only on the Institute's website (Recruitment portal) http://iiserb.ac.in/join_iiserb. The candidates are advised to check the website on a regular basis for updates, if any.

कार्यवाहक कुलसचिव

Part-A

The essential qualifications and experience for the post(s) mentioned above are as under:

| | |
|--------------------------------------|---|
| 1. Junior Technical Assistant | |
| No. of Vacancy | UR-01 |
| Pay Level | Pay Level 5 (as per 7 th CPC) |
| Age Limit | 33 years |
| Qualification | Bachelor's Degree in Science / Technology / Engineering in relevant field with at least 55% marks. |
| Experience | 5 years relevant experience in a laboratory / Academic / Research / Establishments of National / International Repute in handling scientific equipment related to the laboratories of Biological Sciences / Veterinary Sciences/ Chemistry / Physics / Earth & Environmental Sciences / Computer Sciences / Electrical Engineering / Data Sciences / Chemical Engineering / Chemical Effluents treatment labs, Virtual classroom / Computer Networking and IT / E-Classroom / Audio Visual equipment/CCTV Networking etc. |
| 2. Junior Assistant (MS) | |
| No. of Vacancy | UR-03, OBC (NCL)-01 & EWS-01 |
| Pay Level | Pay Level-3 (as per 7 th CPC) |
| Age Limit | 30 years |
| Qualification | <p>Essential: Bachelor's Degree with 50% of marks in any discipline with excellent computer proficiency in Office Applications like Word, Excel, Power Point etc.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Knowledge of Hindi / English Typing. 2. Knowledge of shorthand in English / Hindi. 3. Experience in secretarial practices. 4. Knowledge of translation from English to Hindi and vice versa. |
| Experience | <p>Essential: 3-years of relevant experience in office practices / hospitality and catering services.</p> <p>Desirable: Experience in handling Administrative / Finance & Accounting / Academic / Legal / Statutory / Audit / Stores & Purchase / Establishment matters in Central / State Government / Central / State funded Educational Institutes / Govt. Universities / Comparable Research Establishment and other Institution of Higher Education.</p> |
| 3. Lab Assistant | |
| No. of Vacancy | UR-06, SC-01, ST-01 & OBC (NCL)-01 |
| Pay Level | Pay Level-3 (as per 7 th CPC) |
| Age Limit | 30 years |
| Qualification | <p>Essential: B.Sc. (Physics / Chemistry / Earth & Environmental Sciences / Biological Sciences) with 50% of marks from a recognized University / Institute.</p> <p>Desirable: Master's degree in science.</p> |
| Experience | <p>Essential: 3 years relevant experience in handling Laboratory equipment and experiments.</p> |

General Terms and Conditions

1. Applications must be submitted online through the official website. All details must be entered accurately and completely in the application form. The scrutiny of applications will be carried out solely on the basis of the information provided in the online application.
2. Candidates should read carefully the requisite essential qualifications, age, experience criteria, etc., laid down in the advertisement before applying for the relevant post. The candidates must satisfy themselves of their suitability for the position to which they are applying.
3. The date for determining the age/qualification/experience shall be **23.12.2025** as mentioned in the recruitment notice.
4. Age relaxation shall be given for SC/ST/OBC(NCL)/PwBD/Ex-serviceman, Government employee as per the Government of India norms as applicable from time to time. Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/EWS category should submit proper certificates as per the proforma of Govt. of India.

Age relaxation: [As per GoI, DoPT consolidated instructions from time to time]

Permissible relaxation of upper age limit as per Government orders as well as category codes for claiming age relaxation as on **23.12.2025** are, as under:

| S. No. | Category | Age Relaxation permissible beyond the upper age limit in case of positions reserved for the respective SC/ST/OBC-NCL only and other than the unreserved positions except for PwBD & Ex-servicemen. |
|--------|---|--|
| a. | SC/ST | 5 years |
| b. | OBC (NCL) | 3 years |
| c. | PwBD | 10 years |
| d. | PwBD+OBC(NCL) | 13 years |
| e. | PwBD + SC/ST | 15 years |
| f. | Ex-Servicemen | Up to the extent of service rendered in defence forces (Army, Navy & Airforce) plus 3 years provided they have put in a minimum of 6 months attested service. No relaxation shall be provided without such certifications duly mentioning the number of years served in Armed Forces and a clear undertaking about the eligibility for such relaxation. |
| g. | Meritorious Sportspersons Relaxation in upper age limit upto a maximum of 5 years (10 years in the case of those belonging to SC/ST) is allowed to Meritorious Sportspersons for the purpose of appointment to posts as specified in instructions relating to appointment of meritorious sportspersons, as per GoI / Institute rules. | |

| | |
|----|--|
| h. | <div> <p>Employees of Central / State Govt. or similar organized services / Govt. Autonomous organizations / Govt. Universities / Govt. Institutes – for Group ‘C’ posts.</p> <p>Subject to conditions that the posts are in the same line or allied cadres and a relationship could be established that service rendered in the Department / posts will be useful for efficient discharge of the duties in the other categories of posts and only those who have rendered not less than 3 years of regular and continuous service as on closing date for online submission of application.</p> </div> <div> <p>Up to Yrs UR/EWS: 40 OBC-NCL: 43 SC/ST: 45</p> </div> |
|----|--|

5. The SC/ST/OBC (NCL) candidates who apply against Unreserved (UR) posts will not be eligible for age relaxation.
6. Date of Birth as recorded in the Matriculation/Secondary Examination Certificate will only be accepted for determining the age.
7. There will be no upper age limit for the Institute’s regular employees who have rendered a minimum of 3 years of continuous service. However, at least a year of service has to remain on the last date of submission of the application till the superannuation of the internal candidate.
8. Age relaxation of 5 years or to the extent of services rendered at IISER Bhopal upto a maximum of 10 years, shall be given to the outsourced / contractual / project employee working at IISER Bhopal who rendered a minimum continuous service of 3 years (without break).

Educational Qualifications & Experience:

9. Relevant **post-qualification experience** is mandatory for each advertised position.
10. Only work experience acquired after obtaining the requisite academic qualification (Undergraduate/Postgraduate degree) will be considered valid. **Any overlapping period between the duration of academic study and claimed work experience in regular mode, will be treated as invalid.** Consequently, such experience will not be considered, and the candidature is liable to be rejected.
11. The percentage of marks / grades obtained in the Bachelor’s degree of minimum duration of 3 years and Master’s Degree of minimum duration of 2 years will only be taken into consideration for the post(s) advertised in which UG/PG qualification is the eligibility. For example, percentage of marks obtained in B.Ed. / B.Lib. programme of less than 3 years of duration, if any, will be considered in an aggregate fashion combined with the pre-qualifying 3 years UG degree etc.
12. Good knowledge of Computer applications on suitable documents editor, spread-sheet, presentation software and Operating System is a must.
13. There is no relaxation in essential educational qualifications prescribed for each post for any candidate, irrespective of category.
14. The experience prescribed by the Institute is required in order to match the candidates for the duties and responsibilities of the post. The Institute at its discretion shall require both essential and/or desired qualifications and experience.

15. The Institute shall insist on essential experience. The experience as claimed in the application form should be supported by a proper experience certificate issued by the Competent Authority.
16. The candidates working on regular basis in the CFTIs/CEIs like IITs, IISERs, IISc, NITs, IIMs, IIITs and Central Universities shall be given preference.
17. Submission of valid documentary proof in respect of claim of age, academic qualifications, category, and experience is mandatory.
18. The academic qualifications prescribed should have been obtained from recognized Universities / Institutions and recognized/approved by the relevant authorities e.g., UGC / AICTE / Act of Parliament as applicable. Further, the duration and nomenclature of all educational qualifications Bachelor's and Master's Degree must be as per UGC norms.

Selection Methodology:

19. Shortlisting of the online applications (Level-1) :

Screening of the applications received will be done by an institute-level committee to shortlist the candidates to be called for screening test / skill test / written test / computer skill test at Level-2.

The Screening Committee may shortlist the candidates and optimize the number for inviting them for the Screening Test, followed by an interview based on desirable qualifications and experience, in case of a large number of applications. The decision of the Competent Authority upon recommendations made by the Screening Committee shall be final.

The scrutiny of applications will be done prima facie on the basis of information furnished by the candidate in the **online application**. Any discrepancy found between the information given in the application at any stage of recruitment / appointment shall render the candidature ineligible. Hence, the candidate is responsible for the correctness of the information provided in the application. Any information given in the application that is incorrect / false / suppressed fact will render the candidature ineligible. The decision of the committee involved in the shortlisting process shall be final. No interim correspondence / enquiry will be entertained from the candidate in connection with the shortlisting process.

20. Screening / Skill Test / Trade Test (Level-2) :

The Institute will conduct a Screening / Skill test consisting of objective-type questions (50 marks) and descriptive-type tests (50 marks) carrying a total of 100 marks.

At this level, the Institute may conduct computer based descriptive / objective Screening Test / computer skill tests of **qualifying nature** only for all candidates shortlisted in Level-1 screening to further shortlist the candidates and bring them on a common platform. However, no weightage shall be passed on to the next level i.e., Level-3. The screening test of any nature would be of qualifying nature only and is independent in itself.

Trade Test is optional, subject to the decision of the selection committee after conducting the screening test. The selection committee at its own discretion may conduct a Trade Test and evaluate the performance in a combined fashion to shortlist the candidates for attending the computer skill test followed by interview. However, computer skill test may be dispensed with if the Screening Test / Trade Tests are conducted on computer system itself. The marks / Grades obtained in the screening test / trade test / computer skill test at each level shall not be passed on

to the next level, since they are meant for shortlisting the candidates through elimination process and optimize the candidates to be interviewed by the selection committee. No claims for giving cumulative weightage for the (a) Higher academic qualifications (b) Length of experience (c) performance in the preliminary / advanced level screening / trade tests / computer skill tests etc. shall be entertained at any level.

The minimum qualifying criteria:

The minimum Cut off percentage in the Composite type of Screening Test is **50% for UR & EWS category, 45% for OBC (NCL) and 40% for SC/ST**. The cut-off for PwBD will be as applicable to the respective vertical category such as UR & EWS / OBC (NCL) / SC / ST, as the case may be. Only those securing marks above the minimum cut off percentage of marks shall be eligible to attend the next level of the Selection process. ***A maximum of 5 candidates will be called for interview (Level-3) for a single post, and an additional 5 candidates for each subsequent post.***

However, keeping in view of less number of candidates qualifying for the interview, the Competent Authority may relax the minimum cut-off percentage, as mentioned above, uniformly to all candidates in all the categories to ensure the availability of a sufficient number of candidates for the interview.

Indicative Syllabus (Descriptive / Objective):

a) General Intelligence & Reasoning: It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning, etc. the topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, coding & decoding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/pattern-folding & unfolding, Figural Pattern – folding and completion, indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thing, Emotional Intelligence, Social Intelligence, Other sub-topics, if any.

b) General Awareness: Questions in this component will be aimed at testing the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research.

c) Quantitative Aptitude: The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ration & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of

centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratios, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency, Polygon, Bar diagram & Pie chart.

d) Test of English and Hindi Languages: In addition to the testing of candidates' understanding of the English and Hindi Languages, its Grammar, Sentence Structure, Synonyms, Antonyms, one-word substitution, idiom/phrases, and its correct usage, etc. would also be tested.

e) Government of India Rules and Institute's Act / Statutes / Rules.

f) Domain area / trade related subjects as per the area of expertise required.

g) The candidates should answer the questions asked in the respective language only. Example: If the question is devised in English, the answer should be in English only. In the similar fashion, if the question is devised in Hindi, the answer should be in Hindi only. However, in order to test the knowledge of candidate in Hindi, suitable provisions will be made for translation of given texts from Hindi to English and vice-versa.

21. Selection Committee (Level – 3):

The Selection Committee will be constituted by the Competent Authority as per the Clause 16 of Statutes of the Institute.

As per the 1st Statutes of IISERs which received the assent of the Hon'ble President of India on August 6, 2014 vide Statutes No. 16.10 states that "*The Selection Committee shall examine the credentials of all persons who have applied and may also consider other suitable names suggested, if any, by a member of the Selection Committee or brought otherwise to the notice of the Committee. The Selection Committee may interview any of the candidates, as it thinks fit, and shall, at the discretion of its Chairperson, cause a written test or tests including an oral presentation to be held for all or some of the candidates as the Chairperson may think fit, and shall make its recommendations to the Chairperson, Board or the Director, as the case may be, with the names of the selected candidates being arranged in order of merit.*"

The screening tests at Level-2 are purely of qualifying nature without any composite weightage, in order to reduce the number of candidates to be invited for the interview based on which selections are made.

Therefore, all the selections are made through the recommendations of the Selection Committee based on performance in personal interaction/interview which is intended to test various aspects of personality quotient, domain knowledge and suitability of the candidates for ready deployment for job/ assignment with relevant experience, following non-availability of long-term induction training or job internships or apprenticeship/ probationary training. At all levels, the candidates with suitable experience shall be shortlisted. Therefore, the selection is termed as "Direct Recruitment on all India basis otherwise than by Open Competition."

22. Waiting List: The Selection Committee will be empowered to recommend a panel of candidates, which will remain valid for a period of one year from the date of approval of the Competent Authority.

23. Probation And Confirmation

Non-teaching employees in Group A, B and C on appointment to the Institute services on direct recruitment shall be on probation for a period of one year.

Provided that the Competent Authority may extend the probation for such period as deemed fit, if the performance of the non-teaching employee is not upto the mark.

Provided further that the period of probation may be extended by such period or periods as may be necessary, subject to the condition that the total period does not exceed double the prescribed period of probation for the post.

Other General Terms & Conditions:

24. In case of any corrigendum/changes/updates pertaining to this advertisement, the same shall be published on the Institute's website only. Accordingly, all applicants, in their own interest, are advised to regularly visit the Institute's website.
25. All the employees of the Institute (permanent/temporary) are subject to be posted/deployed in any departments/disciplines/schools/centre(s) located on campus or off campus. The Institute may post/depute the employee(s) anywhere in India/abroad on short-term/long-term deputation basis, based on its requirement.
26. The institute reserves the right to revise/reschedule/cancel/suspend the recruitment process without assigning any reason. The decision of the Institute shall be final, and no appeal shall be entertained.
27. No correspondence or query will be entertained from the candidates regarding the eligibility, status of applications, result of exam/interview, selection process and reasons for not being called for interview or selection etc.
28. Candidates have to produce the original documents at the time of or before appearing in Test/Interview for verification.
29. The number of vacancies may increase/decrease from advertised positions.
30. The Institute may verify the antecedents through the appropriate authority, and, if it is found that the candidate has suppressed any material information or convicted by any court of law, then his/her service shall be liable to be terminated at any stage.
31. If at any stage, the documents related to educational qualification, experience, category, age, etc. submitted by candidates or any information given by the candidate in the application form/declaration are found to be fake/false/misleading, then his/her service shall be liable to be terminated.
32. The candidature at any stage of the selection process will be purely provisional subject to condition that candidate should meet the prescribed eligibility criteria. Mere issue of call letter to the candidate for attending the screening/skill test/personal interaction cum interview will not imply that his/her candidature has been found eligible.

33. In case of any mistake occurring inadvertently in the process of selection, which may be detected at any stage even after the issue of the offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
34. Canvassing in any form and/or bringing any influence, political, or otherwise, will be treated as a disqualification from the post applied for.
35. The Institute strives to have a diversified workforce. All candidates without reference to gender, race, creed, caste or class are encouraged to apply.
36. Candidates must be in sound health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as the Institute may require.
37. **No TA/DA shall be paid to the shortlisted applicants who will be called for the selection process and applicants have to arrange transport/accommodation themselves.**
38. **Dispute Resolution:** The decision of the Director, IISER Bhopal in all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examination(s), allotment of examination centres, selection of candidates and allotment of section(s)/department(s) of selected candidates will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.
39. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted only in the Court which has sole and exclusive jurisdiction at Bhopal/Jabalpur (M.P.).
40. **Non-refundable Communication charges and Mode of payment:**
- a) There shall be no registration/application fee for the posts in the institute for any category of applicant.
 - b) However, all the applicants are required to pay a nominal non-refundable communication charge amounting to **Rs.100/- only**.
 - c) The communication charges once paid are non-refundable under any circumstances. In case of cancellation of the advertisement, the candidate shall have to apply again without any reference to the previous advertisements or communication charges paid earlier. They should apply afresh, duly checking their eligibility as per the fresh advertisement issued and duly paying the communication charges towards publicity and communication cost only, afresh. No application shall be entertained for refund of communication charges.
 - d) Recruitment notice will be valid for six months only. In case the recruitment process could not be completed within 6 months, the same may be extended for another 6 months with the prior approval of Competent Authority. Any left-out vacancies shall be carried forward to the new advertisement.
 - e) Online payment shall be made through SBI Payment Gateway: The payment options through Internet Banking (all banks) and Debit Card / Credit Card / UPI etc. are also available under SBI Payment Gateway.
 - f) Applicants desiring to apply for more than one post should fill-in and submit separate online applications for each post along with the prescribed non-refundable communication charges.

41. HOW TO APPLY:

- a) Interested candidates may visit the Institute's website (Recruitment portal) http://iiserb.ac.in/join_iiserb and submit an online application on or before **23.12.2025 (11:59 P.M.)** invariably send the printed proforma of the duly filled online application (*without any supporting document*), in a sealed envelope super-scribing the name and the post applied for, so as to reach through **Registered/Speed Post/Courier** to the Recruitment Cell, as indicated below, on or before **30.12.2025 by 5:00 P.M.**

Assistant Registrar, Recruitment Cell

Room No 105, First Floor, Administrative Building,
Indian Institute of Science Education and Research (IISER) Bhopal,
Bhopal By-Pass Road, Bhauri, Bhopal 462 066,
Madhya Pradesh, India

- b) The institute will not be responsible for non-receipt of hard copy of the completed online application form within the stipulated period due to any postal delay/loss of the application. Applications received after the prescribed date shall not be entertained.
- c) Candidates are advised not to send applications by the ordinary post.
- d) If a candidate successfully submits his / her application, it will only be considered on 'Provisional' basis. Candidates should take printout of the online Application Form for their own records.
- e) Candidates are advised to fill their correct and active e-mail address in the online application form, as all correspondences will be made by the Institute through email only. A list of shortlisted and rejected applications will be intimated to the applicants through registered e-mail only. No separate letter (hard copy) will be sent for this purpose.
- f) The candidates applying for any post should ensure that they fulfill all the eligibility criteria and conditions for the post.
- g) Candidates applying for more than one post should apply in separate application forms. Separate communication charges will also be required to be paid.
- h) The date of conduct of examinations will be intimated in due course only through the website of the Institute. Further, candidate is advised to visit website of the Institute on regular basis to get updates. The Institute shall not be responsible for any lapse on the part of the candidate in this regard.

42. The **legible copies** of following documents in support of claim made in Online application form are required to be submitted **at the time of document verification**:

- a) The hard copy of the online application duly signed on all the pages.
- b) Self-attested copy of 10th Standard Mark-Sheet and Certificate.
- c) Self-attested copy of 12th Standard Mark-Sheet and Certificate.
- d) Self-attested copy of Diploma Mark-Sheets and Certificate.
- e) Self-attested copy of Graduation mark sheets.
- f) Self-attested copy of Graduation Degree certificate.
- g) Self-attested copy of Post-Graduate mark sheets.
- h) Self-attested copy of Post-Graduate Degree certificate.

- i) Applicants who are in Government employment/PSUs/ Government autonomous institutions/ Central and State Govt. undertakings will be required to produce a No-Objection-Certificate at the time of document verification/Test/Interview. **Candidates without an NOC will not be permitted to appear for a Screening Test/Interview.**
- j) Experience Certificate in chronological order and should be in proper format i.e. it should be on the organization's letterhead bearing the date of issue, name, designation, specific period of work, nature of duties and signature of the Administrative Authority/Owner of the organization along with his/her seal, which makes the candidate eligible for applying for the said post.
- k) Ex-Servicemen candidates seeking age relaxation should submit certificate of employment in the prescribed proforma as per (**Annexure-1**).
- l) SC/ST candidates seeking age relaxation should submit certificate in the prescribed proforma as per (**Annexure-2**).
- m) OBC (NCL) candidates seeking age relaxation should submit certificate in the prescribed proforma as per (**Annexure-3**). The OBC (NCL) certificate should have been issued on or after 01.04.2025.
- n) Undertaking for OBC-NCL category applicant (as per the prescribed proforma as per (**Annexure-4**)).
- o) PwBD candidates seeking age relaxation should submit certificate in the prescribed proforma (**Annexure-5**).
- p) The EWS certificate in the prescribed format (for EWS candidates) should have been issued on or after 01.04.2025 (**Annexure-6**).
- q) The certificate in the prescribed proforma seeking age relaxation by the employees working in Central / State Govt. or similar organized services / Govt. Autonomous organizations / Govt. Universities / Govt. Institutes (**Annexure-7**).
- r) Experience certificate of serving Institute (IISER Bhopal) outsourced employees in prescribed format issued by outsourcing agency/firm counter signed by concerned Section/Department Head. (**Annexure-8**)
- s) Undertaking/ Declaration by all applicants in the prescribed proforma (**Annexure-9**)

43. Reasons for rejection of application:

- a) Not sending hard copy of the online application signed by the applicant.
- b) Applications submitted directly through offline mode, without applying through the online mode shall not be entertained under any circumstances.
- c) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified, and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
- d) Incomplete applications shall be summarily rejected. **No fresh inputs will be considered after the submission of applications and at any later stage.**
- e) Candidates are advised to upload recent and clear colour photograph. The background should be a plain white or off-white. It should have full face, front view, eyes open. Online Applications with blurred / illegible Photograph / Signature will be rejected. Candidate must bring same photo printed on photo quality paper whenever asked by the Institute. Digital or printed photo not meeting above guidelines will be rejected and candidature of the candidate will be rejected.

44. Action against candidates found guilty of misconduct:

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or submit a tampered/ fabricated document.

Without prejudice to criminal action/ debarment from IISER Bhopal examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- (i) Making wrong declarations and giving misinterpretation of the facts in the application.
- (ii) In possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode and on person or otherwise.
- (iii) Involved in malpractices.
- (iv) Using unfair means in the examination hall.
- (v) Obtaining support for his / her candidature by any means.
- (vi) Impersonate/Procuring impersonation by any person.
- (vii) Submitting fabricated documents or documents which have been tampered with.
- (viii) Making statements which are incorrect or false or suppressing material information.
- (ix) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (x) Misbehaving in any manner in the examination hall with the Supervisor, Invigilator or IISER Bhopal representatives.
- (xi) Misbehaving in any manner with any member of the Selection Committee during Interview
- (xii) Misbehaving in any manner with the any staff member of IISER Bhopal during verification of documents.
- (xiii) Taking away the Answer Sheet with him/her from the examination hall or passing it on to unauthorized persons during the conduct of the examination.
- (xiv) Intimidating or causing bodily harm to the staff employed by the IISER Bhopal for the conduct of examination.

The following Annexures are for reference only.

1. UGC's Gazette Notification dated July 5, 2014 (**Reference-1**).

For any queries on submission of online applications please contact the Recruitment Cell at +91-755-2692406 / 2411: Email: "Recruitment Cell" recruitmentcell@iiserb.ac.in. For any technical queries regarding filling/ submission of online application contact at +91-755-2692413.

Important Note:

The hard copy of the online application form, duly signed on each page (without any supporting document) must reach to the Recruitment Cell by Speed Post/Registered Post/Courier on or before 30.12.2025 by 05:00 PM.

Assistant Registrar, Recruitment Cell
Room No 105, First Floor, Administrative Building,
Indian Institute of Science Education and Research (IISER) Bhopal,
Bhopal By-Pass Road, Bhauri, Bhopal 462 066, Madhya Pradesh, India

Date: 24.11.2025

Bhopal

कार्यवाहक कुलसचिव